

**Sevenoaks Town Council
Minutes of the Personnel Committee held on Monday 20th January 2010
In the Council Chamber**

Meeting commenced: 7.00 p.m.

Meeting Concluded: 7.07 p.m.

Committee Members:

Cllr Tony Clayton, Chairman	Present		Cllr Robert Piper	Present
Cllr Andrew Eyre, Vice Chairman	Apologies		Cllr Simon Raikes	Present
Cllr Nicholas Busvine, Mayor	Present		Cllr Claire Shea	Present
Cllr Dr Marilyn Canet	Apologies		Cllr Edward Waite	Present
Cllr Richard Parry	Apologies			

In Attendance: Cllrs Bonin, Camp, Hogarth and Granville-Baxter, Town Clerk and Senior Committee Clerk

There were no members of the public present. The meeting was not recorded.

434. Apologies for Absence

RESOLVED: To note as above.

435. Requests for Dispensations

There were no requests for dispensations.

436. Declaration of Interests

There were no Declarations of Interests.

437. Minutes of the Personnel Committee held on 2nd September 2019

RESOLVED: To accept and sign the Minutes of the Meeting as a true record.

438. Notes of the Staff Meetings held on 8th October and 10th December 2019

The Chairman commented that the compliments received were very encouraging and added that residents were delighted with the repairs to the footpath through Millpond Wood.

RESOLVED: To receive the notes of the meetings.

439. Investors in People

RESOLVED: To note the report and the progress with the accreditation process.

440. Staff Pay Award

RESOLVED: To approve the assumption included in the Town Council's draft 2020/21 Revenue Budget for a 2% cost of living pay increase for all staff and a 1% merit increase where appropriate for staff.

There being no further business the Chairman closed the meeting.

Signed

Chairman

Dated