Agenda Item 5

Sevenoaks Town Council
Finance & General Purposes Committee – 2nd October 2023

		PAGE NUMBER
5	FINANCE REPORTS – TO 31ST JULY 2023 To receive and consider the following the Finance reports to 31st July 2023:	
5.1	Finance Summary Report: Appendix 1 - Income and Expenditure by cost centre Appendix 2 – Variance Analysis Appendix 3 - Capital Expenditure & Funds	1 3 25 31
5.2	Suppliers' Accounts To authorise payment of the accounts listed in the schedules for the period: • 1st to 31st July 2023 • 1st to 30th June 2023	33 43
5.3	List of Payments To note list of payments for: • Sevenoaks Town Council Nat West Account: 1st to 31st July 2023 • Sevenoaks Town Council Nat West Account: 1st to 30th June 2023	57 59
5.4	Payroll Account To confirm payments from the account listed in the schedules for period: • 1st to 31st July 2023 • 1st to 30th June 2023	61 63
5.5	Petty Cash Account To confirm payments from the account listed in the schedules for the period • 1st to 31st July 2023 1st to 3oth June 2023	65 67
5.3	Hospitality and Gifts Register To receive and note Hospitality or Gifts received by Councillors or staff for the periods 1st to 31st July 2023 and 1st to 30th June 2023: None	–

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Agenda Item 5.2

Sevenoaks Town Council
Finance Officer's Report
Financial report for the period ended 31 July 2023

Summary

The year-to-date position at the end of February gives a revenue deficit of £80,926. Allowing for the Bat & Ball Station reserves movement to be actioned at year end, which offsets the Bat & Ball Station £94,242, the adjusted position is a £13,316 surplus. (also note error re Stag grant £30,086 to be adjusted in future)

Please see Variance Analysis sheet attached.

The 2023/24 budget has a Contingency of £46,192. To date this has not been used.

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Sevenoaks Town Council

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4 | **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
11	Planning - General										
4010	Gross Pay	2,432	2,102	(330)	10,086	8,408	(1,678)	25,219		15,133	
4270	Employers Pension Contribution	87	84	(3)	355	336	(19)	1,009		654	
6240	Computer/ Data Base/WP's	47	40	(7)	352	160	(192)	602		250	
6630	Professional Fees	12	288	276	42	720	678	863		821	
6730	Subscriptions	0	34	34	0	136	136	415		415	
	Planning - General :- Indirect Expenditure	**2,579**	**2,548**	**(31)**	**10,835**	**9,760**	**(1,075)**	**28,108**	**0**	**17,273**	**0**
	Net Expenditure	**(2,579)**	**(2,548)**	**31**	**(10,835)**	**(9,760)**	**1,075**	**(28,108)**			
21	O/ Spaces & Leisure - General										
1022	Letting & Hire of Facilities	1,269	2,648	1,379	5,616	7,062	1,446	28,250		0	
1030	Electricity recharge	0	0	0	(0)	965	965	3,861		0	
1316	Raleys Car Park Permits	79	0	(79)	1,679	1,672	(7)	1,672		0	
1350	Revenue Grant income	0	0	0	5,000	0	(5,000)	0		0	
1550	Insurance Claims	0	0	0	326	0	(326)	0		0	
1850	Log Sales	0	0	0	0	0	0	754		0	
1853	Adopt a Tree income	0	0	0	124	0	(124)	0		0	
1990	Other Income	0	0	0	251	88	(163)	262		0	
	O/ Spaces & Leisure - General :- Income	**1,347**	**2,648**	**1,301**	**12,995**	**9,787**	**(3,208)**	**34,799**			**0**
4010	Gross Pay	12,765	15,496	2,731	52,086	61,984	9,898	185,959		133,873	
4011	Mileage	178	0	(178)	434	0	(434)	0		(434)	
4012	Expenses	0	0	0	60	0	(60)	0		(60)	

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
4270	Employers Pension Contribution	881	1,183	302	3,656	4,732	1,076	14,196		10,540	
5010	Vine Area General Maintenance	0	0	0	23	0	(23)	0		(23)	
5013	Graffiti Removal	602	352	(250)	602	652	50	1,357		755	
5020	Vine Public Convenience	0	0	0	760	0	(760)	0		(760)	
5025	Lower St Johns Toilets	1,182	1,328	146	6,259	5,312	(947)	15,935		9,676	
5026	Greatness Rec Convenience	253	258	5	1,022	1,032	10	3,100		2,078	
5030	St Nicholas Burial Ground	456	0	(456)	456	0	(456)	0		(456)	
5050	Seats And Litter Bins	0	0	0	2,124	572	(1,552)	2,289		165	
5060	Sevenoaks Common	0	1,565	1,565	0	1,565	1,565	4,694		4,694	
5065	Tree Safety Survey	0	0	0	3,783	0	(3,783)	0		(3,783)	
5070	Other Woodlands	612	978	366	2,123	1,956	(167)	3,912		1,789	
5110	Knole Paddock & Pavilion	0	330	330	4,523	660	(3,863)	3,304		(1,219)	
5120	Knole Paddock Pitch & Grnd Mt	180	190	10	407	760	353	2,280		1,873	
5130	Knole Paddock Storage Compound	0	0	0	34	0	(34)	0		(34)	
5310	Miscellaneous Open Spaces	222	408	186	384	1,632	1,248	4,890		4,506	
5311	Security Open Spaces	2,165	2,077	(88)	8,520	8,308	(212)	24,927		16,407	
5316	Skatepark Maintenance	0	500	500	0	1,500	1,500	2,052		2,052	
5317	Raleys Car Park	0	0	0	486	422	(64)	422		(64)	
5320	Fertilizers	97	0	(97)	339	0	(339)	294		(45)	
5330	Grass Seed	0	0	0	0	0	0	2,000		2,000	
5340	Plants	0	0	0	812	690	(122)	2,758		1,947	
5410	Repairs & General Maintenance	0	145	145	847	580	(267)	1,745		898	
5412	Capital Refurbishments	0	0	0	0	0	0	1,200		1,200	
5500	Equipment Hired and New	23	640	617	3,095	2,560	(535)	7,676		4,581	1,823

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
5525	Equipment Maintenance	71	985	914	920	2,955	2,035	8,374		7,454	
5550	Vehicle Expenses	249	352	103	1,215	1,408	193	21,371		20,156	
5700	Fuel	389	490	101	1,872	1,960	88	5,877		4,005	
6010	Light Heat & Cleaning	0	671	671	0	2,684	2,684	8,053		8,053	
6013	Cleaning	146	0	(146)	184	0	(184)	0		(184)	
6014	Water	269	234	(35)	461	468	7	935		474	
6101	Telephone	10	12	2	40	48	8	145		105	
6104	Mobile Telephone	18	27	9	73	108	35	322		249	
6105	Broadband wi-fi service	25	0	(25)	100	0	(100)	0		(100)	
6320	Staff Training	140	0	(140)	140	750	610	3,000		2,860	
6330	Welfare/Hospitality	0	33	33	378	132	(246)	392		14	
6460	Publicity & Democratic notices	0	618	618	0	618	618	618		618	
6635	Professional Fees Licensing	295	189	(106)	295	189	(106)	189		(106)	
6730	Subscriptions	0	0	0	164	172	8	172		8	
6812	Road Dues	0	0	0	0	0	0	1,076		1,076	
6900	Sundry Expenses	0	7	7	0	28	28	88		88	
6922	Health&Safety/Risk Assessments	0	0	0	0	0	0	1,685		1,685	
6930	Alarm Maintenance	0	200	200	0	200	200	817		817	
6931	CCTV Maintenance	0	0	0	0	0	0	562		562	
6934	Waste Bin Collection-Dog Bins	655	0	(655)	655	655	(0)	2,620		1,965	
6935	Waste Bin Disposal-Waste Bins	161	226	65	812	904	92	2,718		1,906	
6952	Protective Clothing	40	124	84	301	496	195	1,484		1,183	
	O/ Spaces & Leisure - General :- Indirect Expenditure	**22,086**	**29,618**	**7,532**	**100,444**	**108,692**	**8,248**	**345,488**	**0**	**245,044**	**1,823**
	Net Income over Expenditure	**(20,739)**	**(26,970)**	**(6,231)**	**(87,449)**	**(98,905)**	**(11,456)**	**(310,689)**			
8001	plus Transfer from EMR	0			1,823						
	Movement to/(from) Gen Reserve	**(20,739)**			**(85,627)**						

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
22	O/ Spaces & Leisure - Cemetery										
1700	Cemetery Income	3,263	6,268	3,005	14,494	25,072	10,578	75,214		0	
	O/ Spaces & Leisure - Cemetery :- Income	**3,263**	**6,268**	**3,005**	**14,494**	**25,072**	**10,578**	**75,214**			**0**
4010	Gross Pay	7,335	7,760	425	29,319	31,040	1,721	93,114		63,795	
4011	Mileage	0	0	0	26	0	(26)	0		(26)	
4012	Expenses	0	0	0	13	0	(13)	0		(13)	
4270	Employers Pension Contribution	614	646	32	2,473	2,584	111	7,747		5,274	
5210	Cemetery Chapel & Office	50	0	(50)	144	0	(144)	65		(79)	
5230	Cemetery Wshop/Messroom Mtce	0	0	0	34	175	141	701		667	
5410	Repairs & General Maintenance	0	96	96	1,182	384	(798)	1,147		(35)	
5412	Capital Refurbishments	0	0	0	0	0	0	1,328		1,328	
5500	Equipment Hired and New	475	310	(165)	500	1,240	740	3,722		3,222	
5525	Equipment Maintenance	0	317	317	99	1,268	1,169	9,489		9,390	
5700	Fuel	74	97	23	337	388	51	1,166		829	
6000	Rent & Rates	848	875	27	3,587	3,500	(87)	10,499		6,912	
6010	Light Heat & Cleaning	0	357	357	0	1,428	1,428	4,287		4,287	
6013	Cleaning	0	0	0	175	0	(175)	0		(175)	
6014	Water	0	88	88	231	352	121	1,058		827	
6101	Telephone	181	48	(133)	305	192	(113)	580		275	
6104	Mobile Telephone	0	8	8	0	8	8	16		16	
6105	Broadband wi-fi service	10	10	0	40	40	0	123		83	
6240	Computer/ Data Base/WP's	36	56	20	145	224	79	666		521	
6320	Staff Training	0	0	0	0	375	375	1,500		1,500	

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Sevenoaks Town Council

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
6330	Welfare/Hospitality	27	18	(9)	217	72	(145)	222		5	
6500	Goods for Resale	0	10	10	0	40	40	125		125	
6720	Books and Periodicals	0	0	0	0	0	0	51		51	
6730	Subscriptions	0	0	0	0	200	200	200		200	
6802	Trees Plants Turf & Fertilizer	96	0	(96)	570	827	257	3,309		2,739	
6822	Roads Path & Boundaries	53	204	151	442	408	(34)	814		372	
6832	Lawn/Wall of Remembrance	0	0	0	17	29	12	116		99	
6922	Health&Safety/Risk Assessments	139	0	(139)	139	372	234	1,489		1,351	
6930	Alarm Maintenance	411	0	(411)	1,029	620	(409)	883		(146)	
6932	Cemetery Security	503	490	(13)	2,010	1,960	(50)	5,882		3,872	
6935	Waste Bin Disposal-Waste Bins	81	106	25	474	424	(50)	1,272		798	
6952	Protective Clothing	40	54	14	217	216	(1)	644		427	
7611	Contingency provision	0	(1,342)	(1,342)	0	(5,368)	(5,368)	(16,104)		(16,104)	
	O/ Spaces & Leisure - Cemetery :- Indirect Expenditure	**10,972**	**10,208**	**(764)**	**43,726**	**42,998**	**(728)**	**136,111**	**0**	**92,385**	**0**
	Net Income over Expenditure	**(7,709)**	**(3,940)**	**3,769**	**(29,232)**	**(17,926)**	**11,306**	**(60,897)**			
23	O/ Spaces & Leisure- Allotment										
1010	Rental Income	0	0	0	(33)	0	33	1,417		0	
1047	QH Allotments Income	(6)	0	6	54	0	(54)	7,907		0	
	O/ Spaces & Leisure- Allotment :- Income	**(6)**	**0**	**6**	**21**	**0**	**(21)**	**9,324**			**0**
4010	Gross Pay	487	267	(220)	1,486	1,068	(418)	3,202		1,716	
4270	Employers Pension Contribution	14	11	(3)	55	44	(11)	128		73	

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
5410	Repairs & General Maintenance	0	339	339	464	678	214	1,355		891	
6002	QH Allotments Costs	1,117	0	(1,117)	998	912	(86)	3,649		2,651	
6014	Water	(444)	0	444	(227)	220	447	880		1,107	
6300	Computer Software	0	0	0	14	0	(14)	13		(1)	
6730	Subscriptions	0	0	0	0	0	0	58		58	
6922	Health&Safety/Risk Assessments	0	0	0	0	68	68	68		68	
	O/ Spaces & Leisure- Allotment :- Indirect Expenditure	**1,174**	**617**	**(557)**	**2,789**	**2,990**	**201**	**9,353**	**0**	**6,564**	**0**
	Net Income over Expenditure	**(1,180)**	**(617)**	**563**	**(2,768)**	**(2,990)**	**(222)**	**(29)**			
26	Open Spaces-Street Lighting/Ge										
1480	Streetlighting income	0	0	0	0	0	(0)	11,255		0	
1990	Other Income	0	0	0	0	0	0	200		0	
	Open Spaces-Street Lighting/Ge :- Income	**0**	**0**	**0**	**0**	**0**	**(0)**	**11,455**			**0**
6861	Public Clock Maintenance	(21)	0	21	27	0	(27)	142		116	
6862	Street Lighting	506	1,412	906	7,009	5,648	(1,361)	16,939		9,930	(638)
6865	In Bloom Costs	2,857	4,118	1,261	9,034	7,824	(1,210)	14,000		4,966	
	Open Spaces-Street Lighting/Ge :- Indirect Expenditure	**3,342**	**5,530**	**2,188**	**16,069**	**13,472**	**(2,597)**	**31,081**	**0**	**15,012**	**(638)**
	Net Income over Expenditure	**(3,342)**	**(5,530)**	**(2,188)**	**(16,069)**	**(13,472)**	**2,597**	**(19,626)**			
8001	plus Transfer from EMR	0			(638)						
	Movement to/(from) Gen Reserve	**(3,342)**			**(16,707)**						

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Sevenoaks Town Council

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
28	O/ Spaces & Leisure-Vine Cafe										
1211	Sale of Goods	6,638	9,248	2,610	19,209	29,878	10,669	71,138		0	
1213	Event catering	988	472	(516)	2,085	1,888	(197)	2,829		0	
	O/ Spaces & Leisure-Vine Cafe :- Income	**7,626**	**9,720**	**2,095**	**21,294**	**31,766**	**10,472**	**73,967**			**0**
4010	Gross Pay	4,306	5,143	837	14,108	19,656	5,548	49,864		35,756	
4270	Employers Pension Contribution	203	269	66	684	1,027	343	2,606		1,922	
5410	Repairs & General Maintenance	0	102	102	15	408	393	1,222		1,207	
5500	Equipment Hired and New	4	415	411	579	1,660	1,081	2,489		1,910	
5525	Equipment Maintenance	0	0	0	0	90	90	360		360	
6000	Rent & Rates	72	82	10	288	328	40	825		537	
6010	Light Heat & Cleaning	1,742	772	(970)	1,943	3,088	1,145	9,267		7,324	
6011	Electricity	0	0	0	1,299	0	(1,299)	0		(1,299)	
6013	Cleaning	0	0	0	13	0	(13)	0		(13)	
6014	Water	310	0	(310)	(175)	328	503	1,314		1,489	
6101	Telephone	27	29	2	110	116	6	347		237	
6200	Printing & Stationery	8	6	(2)	40	24	(16)	71		31	
6330	Welfare/Hospitality	0	0	0	20	0	(20)	0		(20)	
6500	Goods for Resale	1,934	2,969	1,035	6,965	9,592	2,627	22,839		15,874	
6505	Cafe consumables	82	190	108	347	614	267	1,462		1,115	
6635	Professional Fees Licensing	0	51	51	0	204	204	307		307	
6900	Sundry Expenses	4	0	(4)	13	10	(3)	42		29	
6922	Health&Safety/Risk Assessments	172	113	(59)	405	452	47	1,021		616	
6930	Alarm Maintenance	0	0	0	85	0	(85)	568		483	

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
6935	Waste Bin Disposal-Waste Bins	146	179	33	737	716	(21)	2,147		1,410	
6976	Credit card charges	0	207	207	324	669	345	1,593		1,269	
7611	Contingency provision	0	(365)	(365)	0	(1,460)	(1,460)	(4,377)		(4,377)	
	O/ Spaces & Leisure-Vine Cafe :- Indirect Expenditure	**9,010**	**10,162**	**1,152**	**27,802**	**37,522**	**9,720**	**93,967**	**0**	**66,165**	**0**
	Net Income over Expenditure	**(1,384)**	**(442)**	**942**	**(6,508)**	**(5,756)**	**752**	**(20,000)**			
29	O/Spaces & Leisure-Vine Ground										
1208	Other Events Income	0	234	234	660	936	276	1,407		0	
1805	Tea Kiosk Rental & Pavilion	875	875	0	1,750	1,750	0	3,500		0	
1870	Vine Club Insurance Contrib.	0	0	0	0	367	367	367		0	
	O/Spaces & Leisure-Vine Ground :- Income	**875**	**1,109**	**234**	**2,410**	**3,053**	**643**	**5,274**			**0**
4010	Gross Pay	2,080	1,744	(336)	7,587	6,976	(611)	20,932		13,345	
4270	Employers Pension Contribution	72	105	33	269	420	151	1,256		987	
5010	Vine Area General Maintenance	10	210	200	1,754	840	(914)	2,515		761	
5015	Vine Pavilion maintenance	972	0	(972)	972	133	(839)	133		(839)	
5020	Vine Public Convenience	1,106	1,000	(106)	7,558	4,000	(3,558)	12,000		4,442	4,500
5410	Repairs & General Maintenance	0	65	65	32	260	228	782		750	
5500	Equipment Hired and New	0	334	334	1,823	1,336	(487)	2,006		184	1,823
6014	Water	(91)	35	126	3	140	137	423		420	
6460	Publicity & Democratic notices	0	0	0	0	0	0	62		62	
6635	Professional Fees Licensing	0	135	135	70	210	140	210		140	
6868	Summer Concerts	813	1,183	370	813	1,183	370	3,549		2,736	

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		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
6869	Special Events	0	0	0	340	139	(201)	139		(201)	
6922	Health&Safety/Risk Assessments	0	0	0	1,050	0	(1,050)	0		(1,050)	
6931	CCTV Maintenance	0	0	0	1,885	0	(1,885)	730		(1,155)	
6935	Waste Bin Disposal-Waste Bins	81	72	(9)	209	288	79	868		659	
	O/Spaces & Leisure-Vine Ground :- Indirect Expenditure	**5,043**	**4,883**	**(160)**	**24,365**	**15,925**	**(8,440)**	**45,605**	**0**	**21,240**	**6,323**
	Net Income over Expenditure	**(4,168)**	**(3,774)**	**394**	**(21,955)**	**(12,872)**	**9,083**	**(40,331)**			
8001	plus Transfer from EMR	0			6,323						
	Movement to/(from) Gen Reserve	**(4,168)**			**(15,633)**						
30	F& G P - Bat & Ball Station										
1022	Letting & Hire of Facilities	1,321	782	(539)	4,899	3,128	(1,771)	9,385		0	
1211	Sale of Goods	3,345	3,310	(35)	14,836	13,240	(1,596)	39,720		0	
1213	Event catering	1,099	613	(486)	2,947	2,452	(495)	7,355		0	
1350	Revenue Grant income	0	0	0	840	0	(840)	0		0	
1550	Insurance Claims	0	0	0	500	0	(500)	0		0	
	F& G P - Bat & Ball Station :- Income	**5,765**	**4,705**	**(1,060)**	**24,022**	**18,820**	**(5,202)**	**56,460**			**0**
4010	Gross Pay	7,569	6,534	(1,035)	30,150	26,136	(4,014)	78,410		48,260	
4011	Mileage	0	0	0	10	0	(10)	0		(10)	
4270	Employers Pension Contribution	191	204	13	772	816	44	2,445		1,673	
5410	Repairs & General Maintenance	33	631	598	617	2,524	1,907	7,577		6,960	
5500	Equipment Hired and New	239	176	(63)	4,104	704	(3,400)	2,107		(1,997)	

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Sevenoaks Town Council

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
6000	Rent & Rates	373	325	(48)	1,492	1,300	(192)	3,899		2,407	
6011	Electricity	0	1,017	1,017	1,865	4,068	2,203	12,203		10,338	
6012	Gas	0	147	147	120	588	468	1,766		1,646	
6013	Cleaning	301	354	53	1,342	1,416	74	4,245		2,903	
6014	Water	8	342	334	102	1,368	1,266	4,101		3,999	
6020	Insurance Cost	0	0	0	0	0	0	921		921	
6101	Telephone	73	19	(54)	294	76	(218)	233		(61)	
6200	Printing & Stationery	0	0	0	49	0	(49)	10		(39)	
6241	Website Costs	0	0	0	40	290	250	343		303	
6330	Welfare/Hospitality	94	38	(56)	322	152	(170)	453		131	
6460	Publicity & Democratic notices	0	92	92	118	368	250	1,103		985	
6500	Goods for Resale	2,005	1,617	(388)	8,152	6,468	(1,684)	19,403		11,251	
6505	Cafe consumables	82	121	39	429	484	55	1,454		1,025	
6635	Professional Fees Licensing	0	200	200	0	200	200	599		599	
6869	Special Events	60	375	315	364	1,500	1,136	4,500		4,136	
6900	Sundry Expenses	0	24	24	2,039	96	(1,943)	284		(1,755)	
6922	Health&Safety/Risk Assessments	430	303	(127)	663	606	(57)	1,213		550	
6930	Alarm Maintenance	0	0	0	85	0	(85)	614		529	
6931	CCTV Maintenance	0	0	0	0	0	0	170		170	
6935	Waste Bin Disposal-Waste Bins	81	130	49	711	520	(191)	1,564		853	
6976	Credit card charges	0	90	90	440	360	(80)	1,085		645	
	F& G P - Bat & Ball Station :- Indirect Expenditure	**11,540**	**12,739**	**1,199**	**54,280**	**50,040**	**(4,240)**	**150,702**	**0**	**96,422**	**0**
	Net Income over Expenditure	**(5,775)**	**(8,034)**	**(2,259)**	**(30,259)**	**(31,220)**	**(961)**	**(94,242)**			

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Sevenoaks Town Council

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
31	F & G P - Establishments										
1115	Interest on Deposits	2,450	1,500	(950)	14,082	6,000	(8,082)	18,000		0	
1230	Roadside Advertising-Charities	0	0	0	360	0	(360)	0		0	
1231	Banner Income	0	0	0	330	0	(330)	0		0	
1232	Town Crier Advertising	0	0	0	150	350	200	350		0	
1889	Waste Sacks Income	788	359	(429)	3,230	1,436	(1,794)	4,308		0	
1990	Other Income	0	0	0	80	0	(80)	0		0	
	F & G P - Establishments :- Income	**3,238**	**1,859**	**(1,379)**	**18,232**	**7,786**	**(10,446)**	**22,658**			**0**
4010	Gross Pay	25,727	26,852	1,125	114,739	107,408	(7,331)	322,224		207,485	2,000
4011	Mileage	17	44	27	59	176	117	522		463	
4012	Expenses	82	26	(56)	713	104	(609)	312		(401)	
4270	Employers Pension Contribution	2,759	3,661	902	13,656	14,644	988	43,937		30,281	
4271	Pension Deficiency	6,402	6,417	15	25,652	25,668	16	77,000		51,348	
5500	Equipment Hired and New	0	99	99	275	396	121	1,193		918	
6020	Insurance Cost	1,035	1,148	113	9,197	9,186	(11)	18,376		9,179	
6101	Telephone	435	428	(7)	1,736	1,712	(24)	5,130		3,394	
6200	Printing & Stationery	155	1,373	1,218	5,103	5,492	389	16,477		11,374	
6210	Postage & Courier	0	254	254	1,215	1,016	(199)	3,042		1,827	
6240	Computer/ Data Base/WP's	1,339	1,426	87	10,241	5,704	(4,537)	17,117		6,877	
6241	Website Costs	0	116	116	466	416	(50)	416		(50)	
6242	I.T. Infrastructure	877	1,350	473	3,881	3,375	(506)	10,126		6,245	
6300	Computer Software	248	314	66	3,332	3,142	(190)	5,344		2,012	
6315	Recruitment Costs	3,256	174	(3,082)	4,210	696	(3,514)	2,084		(2,126)	

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
6320	Staff Training	377	274	(103)	639	1,096	457	3,287		2,648	
6321	Investors in People	0	0	0	0	0	0	1,335		1,335	
6330	Welfare/Hospitality	75	314	239	2,473	1,256	(1,217)	3,765		1,292	
6410	Civic Exps/Annual Reception	0	0	0	1,288	1,105	(183)	2,105		817	
6415	Gifts/hospitality	21	93	72	290	372	83	1,117		828	
6420	Annual Parish Meeting	0	0	0	0	0	0	120		120	
6421	Honour Bd. Badges & Insignia	0	0	0	95	139	44	139		44	
6435	Members Expenses	0	0	0	0	0	0	3,401		3,401	
6460	Publicity & Democratic notices	0	0	0	1,021	102	(919)	410		(611)	
6461	Banner Costs	128	105	(23)	788	420	(368)	1,264		476	
6610	Audit Fees	0	0	0	527	1,174	648	5,285		4,759	
6611	Quality Parish	0	0	0	0	0	0	315		315	
6620	Legal Expenses	0	0	0	0	1,310	1,310	2,617		2,617	
6635	Professional Fees Licensing	329	0	(329)	369	396	27	1,583		1,214	
6710	Conference Fees & Expenses	277	198	(79)	1,235	792	(443)	2,374		1,139	
6720	Books and Periodicals	0	0	0	67	0	(67)	0		(67)	
6730	Subscriptions	11	375	364	5,190	4,253	(937)	6,505		1,315	
6889	Waste Sacks	568	180	(388)	1,887	720	(1,167)	2,164		278	
6900	Sundry Expenses	0	46	46	187	184	(3)	552		366	
6922	Health&Safety/Risk Assessments	0	0	0	4,840	4,000	(840)	5,126		287	
6975	Bank Charges	107	131	24	464	524	60	1,573		1,109	
6976	Credit card charges	12	58	46	420	232	(188)	702		282	
7010	Election Expenses	100	0	(100)	100	0	(100)	5,252		5,152	
7611	Contingency provision	0	0	0	0	0	0	46,192		46,192	

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
7614	Stag reserve	0	0	0	0	0	0	1,000		1,000	
7617	PWLB Loan Repayment	35,801	35,801	0	35,801	35,801	0	71,602		35,801	
	F & G P - Establishments :- Indirect Expenditure	**80,136**	**81,257**	**1,121**	**252,151**	**233,011**	**(19,140)**	**693,085**	**0**	**440,934**	**2,000**
	Net Income over Expenditure	**(76,898)**	**(79,398)**	**(2,500)**	**(233,919)**	**(225,225)**	**8,694**	**(670,427)**			
8001	plus Transfer from EMR	0			2,000						
	Movement to/(from) Gen Reserve	**(76,898)**			**(231,919)**						
32	F & G P - General										
1490	Christmas Lights Switch On	0	0	0	0	0	0	6,180		0	
1491	Coronation Sponsorship	0	0	0	2,700	0	(2,700)	0		0	
1492	Coronation Donations	0	0	0	196	0	(196)	0		0	
1496	Special events income	0	0	0	1,233	0	(1,233)	0		0	
	F & G P - General :- Income	**0**	**0**	**0**	**4,129**	**0**	**(4,129)**	**6,180**			**0**
6490	Christmas Lights Switch On	159	0	(159)	159	0	(159)	28,681		28,522	
6491	Remembrance Day/Civic Serv.	0	0	0	0	0	0	3,940		3,940	
6869	Special Events	1,957	1,872	(85)	15,927	13,743	(2,184)	17,487		1,560	
	F & G P - General :- Indirect Expenditure	**2,116**	**1,872**	**(244)**	**16,086**	**13,743**	**(2,343)**	**50,108**	**0**	**34,022**	**0**
	Net Income over Expenditure	**(2,116)**	**(1,872)**	**244**	**(11,957)**	**(13,743)**	**(1,786)**	**(43,928)**			

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
33	F & G P - Council Offices										
1022	Letting & Hire of Facilities	1,245	986	(259)	3,661	3,944	283	11,838		0	
1030	Electricity recharge	0	0	0	0	0	(0)	0		0	
	F & G P - Council Offices :- Income	**1,245**	**986**	**(259)**	**3,661**	**3,944**	**283**	**11,838**			**0**
4010	Gross Pay	301	340	39	1,248	1,360	112	4,083		2,835	
4270	Employers Pension Contribution	17	26	9	70	109	39	317		247	
5410	Repairs & General Maintenance	0	58	58	527	232	(295)	691		164	
5500	Equipment Hired and New	0	0	0	0	0	0	443		443	
6000	Rent & Rates	2,662	2,789	127	10,652	11,156	504	27,891		17,239	
6010	Light Heat & Cleaning	125	915	790	268	3,660	3,392	10,985		10,717	
6011	Electricity	0	0	0	1,345	0	(1,345)	0		(1,345)	
6012	Gas	0	0	0	1,401	0	(1,401)	0		(1,401)	
6014	Water	(1,860)	183	2,043	(85)	732	817	2,195		2,280	
6104	Mobile Telephone	8	5	(3)	42	20	(22)	57		15	
6922	Health&Safety/Risk Assessments	203	210	7	203	210	7	840		637	
6930	Alarm Maintenance	0	236	236	599	836	237	836		237	
6935	Waste Bin Disposal-Waste Bins	66	108	42	487	432	(55)	1,302		815	
6952	Protective Clothing	0	0	0	67	0	(67)	35		(32)	
	F & G P - Council Offices :- Indirect Expenditure	**1,522**	**4,870**	**3,348**	**16,824**	**18,747**	**1,923**	**49,675**	**0**	**32,851**	**0**
	Net Income over Expenditure	**(277)**	**(3,884)**	**(3,607)**	**(13,163)**	**(14,803)**	**(1,640)**	**(37,837)**			

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
36	F & G P - Bat & Ball Centre										
1022	Letting & Hire of Facilities	7,482	8,342	860	30,585	33,368	2,783	100,106		0	
1030	Electricity recharge	0	0	0	0	40	40	161		0	
1213	Event catering	153	0	(153)	254	0	(254)	0		0	
1445	Outdoor Activities	58	0	(58)	75	0	(75)	22		0	
1457	Indoor Activities	540	412	(128)	2,142	1,648	(494)	4,946		0	
	F & G P - Bat & Ball Centre :- Income	**8,233**	**8,754**	**521**	**33,057**	**35,056**	**1,999**	**105,235**			**0**
4010	Gross Pay	6,247	5,852	(395)	26,314	23,408	(2,906)	70,221		43,907	
4270	Employers Pension Contribution	253	214	(39)	907	856	(51)	2,570		1,663	
5318	SCC Car Park	0	0	0	0	0	0	509		509	
5340	Plants	0	0	0	79	0	(79)	190		111	
5410	Repairs & General Maintenance	5	0	(5)	3,393	382	(3,011)	1,529		(1,864)	
5500	Equipment Hired and New	0	256	256	143	512	369	1,025		882	
6000	Rent & Rates	482	552	70	1,928	2,208	280	5,518		3,590	
6011	Electricity	1,139	1,252	113	6,619	5,008	(1,611)	15,021		8,402	
6012	Gas	238	412	174	598	824	226	1,648		1,050	
6013	Cleaning	45	215	170	672	860	189	2,579		1,908	
6014	Water	(59)	249	308	89	996	907	2,987		2,898	
6101	Telephone	49	50	1	193	200	7	598		405	
6104	Mobile Telephone	17	20	3	58	80	22	240		182	
6200	Printing & Stationery	0	0	0	0	0	0	2		2	
6240	Computer/ Data Base/WP's	0	114	114	0	456	456	1,370		1,370	
6330	Welfare/Hospitality	41	38	(3)	245	152	(93)	459		214	

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
6520	Refreshments for Resale	0	211	211	477	844	367	2,535		2,058	
6635	Professional Fees Licensing	0	200	200	180	200	20	533		353	
6842	Grounds Maintenance	0	45	45	0	180	180	545		545	
6900	Sundry Expenses	0	0	0	7	0	(7)	14		7	
6922	Health&Safety/Risk Assessments	1,967	376	(1,591)	2,531	776	(1,755)	776		(1,755)	
6930	Alarm Maintenance	0	0	0	0	100	100	836		836	
6931	CCTV Maintenance	0	0	0	0	0	0	346		346	
6935	Waste Bin Disposal-Waste Bins	103	164	61	693	656	(37)	1,966		1,273	
6952	Protective Clothing	0	0	0	0	0	0	360		360	
	F & G P - Bat & Ball Centre :- Indirect Expenditure	**10,527**	**10,220**	**(307)**	**45,124**	**38,698**	**(6,426)**	**114,377**	**0**	**69,253**	**0**
	Net Income over Expenditure	**(2,295)**	**(1,466)**	**829**	**(12,067)**	**(3,642)**	**8,425**	**(9,142)**			
38	F & G P - Grants										
6933	Annual Subsidy - Bat & Ball St	0	0	0	161	0	(161)	0		(161)	
6937	Annual Subsidy-Comm Centre	0	458	458	2,217	1,832	(385)	5,493		3,276	
6938	Annual Subsidy-Council Chamber	0	57	57	244	114	(130)	340		96	
7500	Local Organisations Grants	0	0	0	0	0	0	12,000		12,000	
7520	Twinning Support	0	0	0	0	0	0	1,000		1,000	
7552	Youth Outreach	0	0	0	0	0	0	3,887		3,887	
7556	Stag Community Arts Centre	0	0	0	57,086	27,000	(30,086)	27,000		(30,086)	
7557	Community Rail Partnership	0	0	0	3,000	0	(3,000)	3,000		0	
	F & G P - Grants :- Indirect Expenditure	**0**	**515**	**515**	**62,708**	**28,946**	**(33,762)**	**52,720**	**0**	**(9,988)**	**0**
	Net Expenditure	**0**	**(515)**	**(515)**	**(62,708)**	**(28,946)**	**33,762**	**(52,720)**			

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
39	F & G P - Property										
1469	O/S Ground Rents & Wayleaves	938	938	1	2,886	2,888	2	5,933		0	
1870	Vine Club Insurance Contrib.	0	0	0	440	0	(440)	0		0	
	F & G P - Property :- Income	**938**	**938**	**1**	**3,327**	**2,888**	**(439)**	**5,933**			**0**
	Net Income	**938**	**938**	**1**	**3,327**	**2,888**	**(439)**	**5,933**			
40	Town Team										
1206	Business Awards	0	0	0	0	0	0	7,426		0	
1207	Business Show	0	0	0	4,445	4,377	(68)	4,377		0	
	Town Team :- Income	**0**	**0**	**0**	**4,445**	**4,377**	**(68)**	**11,803**			**0**
6101	Telephone	0	0	0	0	0	0	108		108	
6200	Printing & Stationery	0	9	9	0	36	36	110		110	
6240	Computer/ Data Base/WP's	43	69	26	458	276	(182)	827		369	
6241	Website Costs	0	70	70	285	140	(145)	282		(3)	
6244	Information Screens	0	0	0	120	336	216	1,345		1,225	
6322	Business Awards	0	0	0	0	0	0	8,116		8,116	
6323	Business Show	570	0	(570)	2,356	2,992	636	2,992		636	
6461	Banner Costs	0	0	0	0	202	202	807		807	
6730	Subscriptions	0	0	0	0	0	0	589		589	
6900	Sundry Expenses	0	66	66	0	264	264	786		786	
7000	Reinvestment	0	0	0	0	0	0	841		841	
	Town Team :- Indirect Expenditure	**613**	**214**	**(399)**	**3,219**	**4,246**	**1,027**	**16,803**	**0**	**13,584**	**0**
	Net Income over Expenditure	**(613)**	**(214)**	**399**	**1,225**	**131**	**(1,094)**	**(5,000)**			

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
41	Business Hub										
1022	Letting & Hire of Facilities	117	88	(29)	303	352	49	1,052		0	
1026	Hot Desking Facility	668	334	(334)	2,559	1,336	(1,223)	4,008		0	
1029	Office Pods	1,021	1,307	286	4,946	5,228	282	15,687		0	
1031	Chamber of Commerce	500	432	(68)	1,454	1,728	274	5,191		0	
	Business Hub :- Income	**2,306**	**2,161**	**(145)**	**9,262**	**8,644**	**(618)**	**25,938**			**0**
4010	Gross Pay	589	472	(117)	2,177	1,888	(289)	5,668		3,491	
4270	Employers Pension Contribution	0	19	19	0	76	76	227		227	
5410	Repairs & General Maintenance	0	14	14	0	56	56	166		166	
5500	Equipment Hired and New	0	39	39	0	156	156	464		464	
6000	Rent & Rates	165	249	84	657	996	339	2,489		1,832	
6010	Light Heat & Cleaning	369	1,262	893	2,764	5,048	2,284	15,150		12,386	
6105	Broadband wi-fi service	142	145	4	566	580	14	1,739		1,173	
6460	Publicity & Democratic notices	0	0	0	7	0	(7)	0		(7)	
6511	Sales commission	0	173	173	0	692	692	2,075		2,075	
6900	Sundry Expenses	99	100	1	398	400	2	1,206		808	
6922	Health&Safety/Risk Assessments	188	164	(24)	188	164	(24)	164		(24)	
6930	Alarm Maintenance	0	0	0	257	150	(107)	243		(14)	
6931	CCTV Maintenance	0	0	0	153	153	(0)	153		(0)	
6976	Credit card charges	34	27	(7)	152	108	(44)	320		168	
	Business Hub :- Indirect Expenditure	**1,585**	**2,664**	**1,079**	**7,319**	**10,467**	**3,148**	**30,064**	**0**	**22,745**	**0**
	Net Income over Expenditure	**721**	**(503)**	**(1,224)**	**1,943**	**(1,823)**	**(3,766)**	**(4,126)**			

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
42	Sevenoaks Town Mayor										
1500	Fundraising	506	0	(506)	2,632	0	(2,632)	0		0	
1752	Quiz Night Income	0	0	0	16	0	(16)	0		0	
1757	Mayor's Stag event	0	0	0	5,138	0	(5,138)	0		0	
	Sevenoaks Town Mayor :- Income	**506**	**0**	**(506)**	**7,786**	**0**	**(7,786)**	**0**			**0**
6200	Printing & Stationery	0	0	0	235	0	(235)	0		(235)	
6437	Mayors Allowance 2022/23	700	0	(700)	952	0	(952)	0		(952)	
6441	Mayors Allowance 2023/24	246	484	238	730	1,936	1,207	5,805		5,076	
6442	Mayors Car Allowance 2023/24	0	216	216	0	864	864	2,586		2,586	
7100	Mayoral Charity Donations	0	0	0	13,370	0	(13,370)	0		(13,370)	
7207	Mayor's Stag Event Exp.	0	0	0	306	0	(306)	0		(306)	
	Sevenoaks Town Mayor :- Indirect Expenditure	**946**	**700**	**(246)**	**15,593**	**2,800**	**(12,793)**	**8,391**	**0**	**(7,202)**	**0**
	Net Income over Expenditure	**(440)**	**(700)**	**(260)**	**(7,807)**	**(2,800)**	**5,007**	**(8,391)**			
43	Youth Council										
7555	Youth Council Support	0	0	0	0	0	0	500		500	
	Youth Council :- Indirect Expenditure	**0**	**0**	**0**	**0**	**0**	**0**	**500**	**0**	**500**	**0**
	Net Expenditure	**0**	**0**	**0**	**0**	**0**	**0**	**(500)**			

Continued over page

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
50	Youth Cafe										
1022	Letting & Hire of Facilities	224	209	(15)	1,923	836	(1,087)	2,512		0	
1211	Sale of Goods	253	158	(95)	1,122	632	(490)	1,894		0	
1350	Revenue Grant income	300	0	(300)	1,460	0	(1,460)	0		0	
	Youth Cafe :- Income	**777**	**367**	**(410)**	**4,505**	**1,468**	**(3,037)**	**4,406**			**0**
4010	Gross Pay	4,233	3,856	(377)	15,931	15,424	(507)	46,273		30,342	
4012	Expenses	0	0	0	13	0	(13)	0		(13)	
4270	Employers Pension Contribution	88	125	37	406	500	94	1,505		1,099	
5410	Repairs & General Maintenance	9	80	71	1,035	320	(715)	955		(80)	
5500	Equipment Hired and New	0	0	0	282	0	(282)	0		(282)	
6010	Light Heat & Cleaning	2	14	12	39	56	17	163		124	
6101	Telephone	50	51	1	199	204	5	612		413	
6200	Printing & Stationery	0	23	23	1	92	91	273		272	
6210	Postage & Courier	0	0	0	0	0	0	31		31	
6240	Computer/ Data Base/WP's	17	31	14	85	124	39	369		284	
6241	Website Costs	12	0	(12)	12	0	(12)	0		(12)	
6281	Furnishings,Furniture/Eqpt	0	0	0	0	118	118	474		474	
6330	Welfare/Hospitality	0	0	0	0	0	0	1		1	
6340	Staff Uniforms	0	0	0	78	0	(78)	81		3	
6460	Publicity & Democratic notices	30	0	(30)	30	0	(30)	7		(23)	
6500	Goods for Resale	269	152	(117)	1,095	608	(487)	1,821		726	
6505	Cafe consumables	0	0	0	2	18	16	73		71	
6635	Professional Fees Licensing	0	324	324	432	444	12	444		12	

Continued over page

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
6900	Sundry Expenses	0	31	31	77	124	47	372		295	
6922	Health&Safety/Risk Assessments	77	105	28	310	420	110	948		638	
	Youth Cafe :- Indirect Expenditure	**4,787**	**4,792**	**5**	**20,026**	**18,452**	**(1,574)**	**54,402**	**0**	**34,376**	**0**
	Net Income over Expenditure	**(4,010)**	**(4,425)**	**(415)**	**(15,521)**	**(16,984)**	**(1,463)**	**(49,996)**			
60	Markets										
1017	Rental Income Sat Market	2,198	1,632	(566)	8,391	6,528	(1,863)	19,588		0	
1018	Rental Income Wed Market	1,255	992	(263)	5,043	3,968	(1,075)	11,910		0	
1019	Rental Income Blighs Market	1,675	1,469	(206)	7,220	5,876	(1,344)	17,630		0	
1033	Rental income Christmas Market	0	0	0	0	0	0	823		0	
	Markets :- Income	**5,128**	**4,093**	**(1,035)**	**20,654**	**16,372**	**(4,282)**	**49,951**			**0**
4010	Gross Pay	154	158	4	615	632	17	1,898		1,283	
5410	Repairs & General Maintenance	0	0	0	152	29	(123)	116		(36)	
5420	Saturday market charges	1,120	1,319	199	3,639	5,605	1,967	17,144		13,506	
5421	Wednesday Market charges	455	916	461	3,055	3,893	838	11,910		8,855	
6001	Blighs Market Charges	1,100	1,059	(41)	4,349	4,236	(113)	12,713		8,364	
6010	Light Heat & Cleaning	46	39	(7)	187	78	(109)	156		(31)	
6635	Professional Fees Licensing	0	0	0	0	0	0	195		195	
6730	Subscriptions	0	0	0	60	78	18	78		18	
	Markets :- Indirect Expenditure	**2,874**	**3,491**	**617**	**12,056**	**14,551**	**2,495**	**44,210**	**0**	**32,154**	**0**
	Net Income over Expenditure	**2,254**	**602**	**(1,652)**	**8,597**	**1,821**	**(6,776)**	**5,741**			

Continued over page

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4 **Cost Centre Report**

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
70 Precept										
1995 Precept	114,173	114,173	0	456,692	456,692	0	1,370,074		0	
Precept :- Income	**114,173**	**114,173**	**0**	**456,692**	**456,692**	**0**	**1,370,074**			**0**
Net Income	**114,173**	**114,173**	**0**	**456,692**	**456,692**	**0**	**1,370,074**			
Grand Totals:- Income	**155,413**	**157,781**	**2,368**	**640,985**	**625,725**	**(15,260)**	**1,880,509**			
Expenditure	**170,853**	**186,900**	**16,047**	**731,418**	**665,060**	**(66,358)**	**1,954,750**	**0**	**1,223,332**	
Net Income over Expenditure	**(15,440)**	**(29,119)**	**(13,679)**	**(90,433)**	**(39,335)**	**51,098**	**(74,241)**			
plus Transfer from EMR	**0**			**9,507**						
Movement to/(from) Gen Reserve	**(15,440)**			**(80,926)**						

July 2023 year-to-date Variance analysis

Note: Negative numbers (shown in red and brackets) in all columns except the variance column denote deficit
Negative numbers in the variance column (shown in red and brackets) denote favourable variances

Cost Centre	Y-T-D Actual costs w/ Reserve Movements	Y-T-D Budget costs	Variance	Annual budget costs	Explanation of YTD variances
	£	£	£	£	
Planning Committee					
General	(10,835)	(9,760)	1,075	(28,108)	Slight overspend on Gross Pay due to one off catch up of allowance claims. Computer overspend relates to one off purchase of flashdrives
Open Spaces & Leisure Committee					
General	(85,627)	(98,905)	(13,278)	(310,689)	Slightly lower sports income due to lower numbers playing rugby. 7 Raleys permits remain unsold. Almost £11K favourable pay related, mainly due to ongoing staff vacancy. Other variances mainly relate to the phasing of spend.
Cemetery	(29,232)	(17,926)	11,306	(60,897)	£10.5K lower cemetery income than budget. This is the main driving force behind the adverse variance. Repairs & Gen Maintenance (5410) includes £713 re unblocking drain. Contingency provision relates to the "challenge" included in Cemetery budget to limit the total deficit to 5% of prior year precept. This is expected to be delivered through cost savings, although this is dependent on inflation. Prior year total spend was £120K.
Allotments	(2,768)	(2,990)	(222)	(29)	Slight negative variance in Pay due to having the Allotment Administrator's successor train under them for several months prior to leaving in September. Repairs & Gen Maintenance (5410) includes £464 spent on 100 padlocks. QH costs (6002) included a water credit re the supply being switched off over winter & bill based on estimates.This has been offset now by a bill this month.
Street lighting/ general	(16,707)	(13,472)	3,235	(19,626)	£7K streetlighting costs includes maintenance contract billed 6 monthly, as well as higher electricity tariff. Consumption is under review with electricity provider. In Bloom adverse variance is primarily due to the phasing of the budget. Expectation is that costs do not go over budget.
Vine Grounds	(15,633)	(12,872)	2,761	(40,331)	Other events income due to Vegan Market held in April. Vine area maintenance includes £420 on security lights. Vine Public convenience includes £4.5K new toilet doors, funded from CIL set aside for Vine area improvements.

July 2023 year-to-date Variance analysis

Note: Negative numbers (shown in red and brackets) in all columns except the variance column denote deficit
Negative numbers in the variance column (shown in red and brackets) denote favourable variances

Cost Centre	Y-T-D Actual costs w/ Reserve Movements	Y-T-D Budget costs	Variance	Annual budget costs	Explanation of YTD variances
	£	£	£	£	
Finance & General Purposes Committee					
Vine Café	(6,508)	(5,756)	752	(20,000)	Sale of Goods is under Budget (£10.6K) through July. Catering income is mainly via Cricket teas which have recommenced on 6th May. Staff costs are £5.5K lower than budget, partly due to the cafe running with 1 staff member on occasion. With Sales being low, the Costs of Goods is also under budget (£2.6k) Contingency provision relates to the "challenge" included in Vine Cafe budget to limit the total deficit to £20K. This is expected to be delivered through cost savings, although this is dependent on inflation. Prior year total spend was £75K.
Bat & Ball Station	(30,259)	(31,220)	(961)	(94,242)	The station has performed favourably to budget on all income lines. £500 second tranche of insurance claim received re damaged window. Gross Pay is £4K above budget re 6 month extension of HEO post. The overspend on Sundry expenses is £2K further payment re the DVCRP Mural, to be reimbursed. £2.7k Timber Bench responsible for the majority of the overspend in New Equipment
Establishments	(231,919)	(225,225)	6,694	(679,070)	Interest rates are higher than when budget was set, resulting in a large favourable variance. Gross pay is higher in part due to ongoing environmental project, covered by reserves, and overtime which is being proposed as a budget virement from contingency. Virement to be actioned between Employers pension contribution & pension deficiency to reflect the change in Kent Fund collections announced post budget. Favourable priniting reflects timing of Town Crier print. Computer spend includes £1.2K new laptop and 10 new ipads. IT Infrastructure includes higher Windows charges, expected to reduce when move to cloud is complete. Software includes £2.2K annual acounting software charge. Recruitment Costs overspend relates to the recruitment of a new RFO. Welfare/ Hospitality includes annual cost of EAP for councillors & staff, as well as monthly water coolers.
General	(11,957)	(13,743)	(1,786)	(43,928)	All activity relates to coronation events held in May with £10K budget set aside.
Council Offices	(13,163)	(14,803)	(1,640)	(64,477)	Catch up on gas bills via British gas - reflects higher consumption over winter. Water billed in advance, through to 18th June. Subsequently credited in July.
Bat & Ball Centre	(12,067)	(3,642)	8,425	16,058	Use of Bat & Ball centre has been lower than expected through July. Pay includes facilities manager. Other overspend to date is mainly due to out of hours costs following late night bookings. 5410 repairs & maintenance includes £1939 appliances service, £986 solar panel assessment, & £160 callout to unblock drain. Electricity is higher than expected due to inflation & higher consumption. Health & Safety/Risk Assessments overspend due to a Metal Bait Safe (£1.6k)

July 2023 year-to-date Variance analysis

Note: Negative numbers (shown in red and brackets) in all columns except the variance column denote deficit
Negative numbers in the variance column (shown in red and brackets) denote favourable variances

Cost Centre	Y-T-D Actual costs w/ Reserve Movements	Y-T-D Budget costs	Variance	Annual budget costs	Explanation of YTD variances
	£	£	£	£	
Grants	(62,708)	(28,946)	33,762	(52,720)	Free of charge use of Bat & Ball centre exceeds budget, while Chamber use is below budget. Free of charge Bat & Ball station to be recorded this year. Overspend is primarily due to phasing of the CRP budget and the CIL funded project for the STAG
Property	3,327	2,888	(439)	5,933	In line with budget. Location of the Vine Club Insurance Contribution income is causing the variance.

July 2023 year-to-date Variance analysis

Note: Negative numbers (shown in red and brackets) in all columns except the variance column denote deficit
Negative numbers in the variance column (shown in red and brackets) denote favourable variances

Cost Centre	Y-T-D Actual costs w/ Reserve Movements	Y-T-D Budget costs	Variance	Annual budget costs	Explanation of YTD variances
	£	£	£	£	
Town Team	1,225	131	(1,094)	(5,000)	Business Show (to date) has come in under budget for expenses, causing a small favourable variance.
Business Hub	1,943	(1,823)	(3,766)	(4,126)	Hub use continues to improve. All 5 pods are let. Current overall favourable variance due to lower utilities costs in the summer and increased Hot Desk income.
Sevenoaks Town Mayor	(7,807)	(2,800)	5,007	(8,391)	Gloria Huniford event held in May. Fundraising from all events has been passed to SAYT now.
Youth Council	-	-	-	(500)	No activity to date
Public Realm	-	-	-	-	No activity to date
Youth Cafe	(15,521)	(16,984)	(1,463)	(39,913)	Use of the HITB is higher than budget, and staffing levels have had to increase.
Markets	8,597	1,821	(6,776)	5,741	Markets have had a stallholder fee increase after several years of flat fees. Performance continues at the level seen at the end of the year, which was favourable to when budgets were set. Revised tenders were accepted based on the full council cost, meaning a lower markets cost for Weds & Sat than originally budgetted. Blighs cost includes the annual licence fee.
Precept	456,692	456,692	-	1,370,074	
Revenue Surplus/ (Deficit) Total	**(80,926)**	**(39,335)**	**41,591**	**(74,241)**	
To be transfered from Bat & Ball Management & Maintenance Reserve	30,259	31,220	961	94,242	
Adjusted Revenue Surplus/ (Deficit) Total	**(50,667)**	**(8,115)**	**42,552**	**20,001**	
Capital Infrastructure	3,248	-	(3,248)	-	£29K QH land payment received. Capital Receipts are moved to reserves & capital spend covered by CIL, Capital Receipts Reserve, and grants.
Total inc Capital	(47,419)	(8,115)	39,304	20,001	

Summary by Committee:

Planning	(10,835)	(9,760)	1,075	(28,108)
Open spaces & Leisure	(149,967)	(146,165)	3,802	(431,572)
Vine Café	(6,508)	(5,756)	752	(20,000)

July 2023 year-to-date Variance analysis

Note: Negative numbers (shown in red and brackets) in all columns except the variance column denote deficit
Negative numbers in the variance column (shown in red and brackets) denote favourable variances

Cost Centre	Y-T-D Actual costs w/ Reserve Movements	Y-T-D Budget costs	Variance	Annual budget costs	Explanation of YTD variances
	£	£	£	£	
Bat Ball Station	(30,259)	(31,220)	(961)	(94,242)	
Finance & General Purpose	(340,050)	(303,126)	36,924	(870,393)	
Precept	456,692	456,692	-	1,370,074	
Capital Infrastructure	3,248	-	(3,248)	-	

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
91	Capital Infrastructure Budget										
2011	Capital Receipts	0	0	0	29,498	0	(29,498)	0		0	29,498
	Capital Infrastructure Budget :- Income	0	0	0	29,498	0	(29,498)	0			29,498
9014	Play Areas	0	0	0	417	0	(417)	0		(417)	
9053	Vine Area	0	0	0	1,214	0	(1,214)	0		(1,214)	
9063	New Community Centre	0	0	0	1,796	0	(1,796)	0		(1,796)	
9066	NDP	0	0	0	290	0	(290)	0		(290)	
9071	Business Hub	0	0	0	(468)	0	468	0		468	
	Capital Infrastructure Budget :- Indirect Expenditure	0	0	0	3,248	0	(3,248)	0	0	(3,248)	0
	Net Income over Expenditure	0	0	0	26,250	0	(26,250)	0			
8002	less Transfer to EMR	0			29,498						
	Movement to/(from) Gen Reserve	0			(3,248)						

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
Grand Totals:- Income	0	0	0	29,498	0	(29,498)	0		
Expenditure	0	0	0	3,248	0	(3,248)	0	0	(3,248)
Net Income over Expenditure	0	0	0	26,250	0	(26,250)	0		
less Transfer to EMR	0			29,498					
Movement to/(from) Gen Reserve	0			(3,248)					

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Purchase Ledger for Month No 4 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
14/07/2023	1051	34037	ADAM ROBERTS	ADA002	345.00	0.00	345.00	4010	21	345.00	Gardening work
24/07/2023	1054	34075	ADAM ROBERTS	ADA002	345.00	0.00	345.00	4010	21	345.00	Gardening work
02/07/2023	02/07/23	33998	AMEX	AME001	0.60	0.00	0.60	6976	31	0.60	card trans chgs
31/07/2023	31/07/23	34141	AMEX	AME001	1.00	0.00	1.00	6976	31	1.00	Jul card chgs
17/07/2023	17/07/2023	34029	BANKLINE	BANKL01	107.40	0.00	107.40	6975	31	107.40	bank chgs
13/07/2023	3463198	33987	BOOKER	BOOK001	-23.29	0.00	-23.29	6500	28	-23.29	goods for resale
20/07/2023	3463327	34063	BOOKER	BOOK001	-10.49	-2.10	-12.59	6505	28	-10.49	consumables
05/07/2023	3589106	33938	BOOKER	BOOK001	162.55	1.89	164.44	6500	28	162.55	goods for resale
19/07/2023	3589523	34062	BOOKER	BOOK001	372.50	19.64	392.14	6500	28	356.52	goods for resale
								6505	28	15.98	consumables
26/07/2023	3589735	34079	BOOKER	BOOK001	230.22	13.12	243.34	6500	28	209.55	goods for resale
								6505	28	20.67	consumables
11/07/2023	232048388	34021	BP FUEL	BPF001	126.25	25.25	151.50	5700	22	23.91	fuel
								5700	21	102.34	fuel
11/07/2023	232048389	34035	BP FUEL	BPF001	7.73	0.00	7.73	5700	21	7.73	fuel
18/07/2023	232049936	34071	BP FUEL	BPF001	112.02	22.40	134.42	5700	21	112.02	fuel
18/07/2023	232049937	34102	BP FUEL	BPF001	32.31	0.00	32.31	5700	21	32.31	fuel
25/07/2023	232050957	34070	BP FUEL	BPF001	2.72	0.00	2.72	5700	21	2.72	fuel
31/07/2023	232053347	34133	BP FUEL	BPF001	182.28	36.46	218.74	5700	22	50.10	fuel
								5700	21	132.18	fuel
18/07/2023	SVO/368927	34083	BREWERS	BREW001	8.96	1.79	10.75	5410	50	8.96	stanley knife
17/07/2023	M149H3	34041	BT	BRIT002	8.56	1.71	10.27	6101	22	8.56	Jul phone chgs
20/07/2023	880017844	34090	BRITISH GAS	BRIT007	77.46	3.87	81.33	6010	33	77.46	gas chg 16/06-14/07
14/07/2023	817632469	34091	BRITISH GAS	BRIT008	55.03	2.75	57.78	6012	36	55.03	gas chg 12/06-11/07
27/07/2023	849629243	34106	BRITISH GAS	BRIT008	182.49	9.12	191.61	6012	36	182.49	gas chg 29/5-21-7
04/07/2023	4/7/23	33935	A CHEESMAN	CHE001	71.98	0.00	71.98	6865	26	71.98	plants
01/07/2023	4004	33968	CJS PLANTS	CJS001	2,494.00	498.80	2,992.80	6865	26	2,494.00	Jul floral maint
13/07/2023	190015	33996	HW COLDBREATH	COL003	57.57	0.00	57.57	6500	30	57.57	goods for resale

Purchase Ledger for Month No 4 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
26/06/2023	26/06/23	34168	COLIN TOMKINS	COL004	150.00	0.00	150.00	5030	21	150.00	Insurance fee
14/07/2023	153105	33986	CONNECTAPHONE	CON001	409.90	81.98	491.88	6101	36	48.59	June telephone chg
								6101	30	73.15	June telephone chg
								6101	22	11.49	June telephone chg
								6101	31	276.67	June telephone chg
31/07/2023	INV391949	34096	COUNTRY STYLE RECYCL	COU001	80.68	16.14	96.82	6935	29	80.68	Jul glass collection
31/07/2023	INV391950	34095	COUNTRY STYLE RECYCL	COU001	22.47	4.49	26.96	6935	36	22.47	Jul glass collection
14/07/2023	900936	34134	ERNEST DOE	DOE001	475.00	95.00	570.00	5500	22	475.00	strimmer
25/07/2023	901588	34135	ERNEST DOE	DOE001	32.87	6.57	39.44	5525	21	32.87	file kit
29/06/2023	189861	34139	DAVID OGILVIE	DOEL001	1,887.00	377.40	2,264.40	6869	32	1,887.00	Coronation bench
25/07/2023	22904	34069	EDEN PARK	EDEN001	372.75	55.35	428.10	5320	21	96.75	Fertilizer
								6802	22	96.00	Fertilizer
								5120	21	180.00	Fertilizer
03/07/2023	000015847879	33976	EDF ENERGY	EDF002	1,396.76	279.36	1,676.12	6011	36	1,396.76	Jun electric chg
31/07/2023	000016118928	34107	EDF ENERGY	EDF003	45.62	2.28	47.90	6010	60	45.62	Jul electric chg
03/07/2023	000015871121	34000	EDF ENERGY	EDF004	404.96	20.25	425.21	6010	41	404.96	Jun electric chg
17/07/2023	000016017864	34051	EDF ENERGY	EDF005	1,729.11	345.83	2,074.94	6010	28	1,729.11	electric chg 7/4-6/7
17/07/2023	000016017427	34049	EDF ENERGY	EDF006	843.35	42.17	885.52	5025	21	843.35	electric chg 7/4-6/7
17/07/2023	000016016947	34050	EDF ENERGY	EDF007	195.98	9.79	205.77	5020	29	195.98	electric chg 28/4-6/6
30/06/2023	000015837551A	34067	EDF ENERGY	EDF008	26.50	1.32	27.82	6861	26	26.50	electric chg 01/04-23/06
30/06/2023	000015837551REV	34066	EDF ENERGY	EDF008	-47.91	-1.32	-49.23	6861	26	-47.91	Electric chg 01/04-23/06
07/07/2023	0003942308	33997	ELITE	EFS001	80.10	0.00	80.10	6500	30	80.10	goods for resale
13/07/2023	0003944079	34002	ELITE	EFS001	173.52	0.00	173.52	6500	28	173.52	goods for resale
17/07/2023	0003945136	34059	ELITE	EFS001	106.64	10.64	117.28	6500	30	106.64	goods for resale
25/07/2023	0003947733	34078	ELITE	EFS001	81.15	3.29	84.44	6500	30	81.15	goods for resale
13/07/2023	INV-45712	34058	EJPFIREPROTECT	EJPFIRE001	353.00	70.60	423.60	6922	30	353.00	fire alarm service
13/07/2023	INV-45713	34054	EJPFIREPROTECT	EJPFIRE001	188.00	37.60	225.60	6922	41	188.00	fire alarm service
13/07/2023	INV-45714	34053	EJPFIREPROTECT	EJPFIRE001	203.00	40.60	243.60	6922	33	203.00	fire alarm service
13/07/2023	INV-45715	34056	EJPFIREPROTECT	EJPFIRE001	350.00	70.00	420.00	6922	36	350.00	fire alarm service

Purchase Ledger for Month No 4 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
13/07/2023	INV-45716	34057	EJPFIREPROTECT	EJPFIRE001	95.00	19.00	114.00	6922	28	95.00	fire alarm service
13/07/2023	INV-45717	34055	EJPFIREPROTECT	EJPFIRE001	138.50	27.70	166.20	6922	22	138.50	fire alarm service
28/07/2023	SV345419	34099	ELS	ELS001	31.70	6.34	38.04	5025	21	31.70	lighting
01/07/2023	88300	34039	ATLAS FM/EMPRISE SVS	EMP001	502.52	100.50	603.02	6932	22	502.52	Jul lock up chg
01/07/2023	88301	34040	ATLAS FM/EMPRISE SVS	EMP001	1,298.90	259.78	1,558.68	5311	21	1,298.90	Jul P.Close lock up chg
01/07/2023	88302	34038	ATLAS FM/EMPRISE SVS	EMP001	866.14	173.23	1,039.37	5311	21	866.14	Jul lock up chg
25/07/2023	2417370	34085	EVERFLOW WATER	EVE002	-1,202.62	0.00	-1,202.62	6002	23	1,117.17	water chgs 19/08-18/09
								5025	21	-452.18	water chgs 19/08-18/09
								6014	33	-1,859.81	water chgs 19/08-18/09
								6014	36	-58.72	water chgs 19/08-18/09
								6014	30	8.45	water chgs 19/08-18/09
								6014	21	268.54	water chgs 19/08-18/09
								6014	28	309.75	water chgs 19/08-18/09
								6014	29	-91.41	water chgs 19/08-18/09
								6014	23	-444.41	water chgs 19/08-18/09
24/05/2023	0061/03806070	34074	FAIRALLS	FAIR001	53.05	10.61	63.66	6822	22	53.05	shingle bulk bag
23/05/2023	0063/03803206	34073	FAIRALLS	FAIR001	10.11	2.02	12.13	5010	29	10.11	building sand
05/07/2023	0063/03889874	34023	FAIRALLS	FAIR001	96.22	19.24	115.46	5310	21	96.22	building materials
07/07/2023	0063/03895509	34022	FAIRALLS	FAIR001	18.05	3.61	21.66	5310	21	6.86	building materials
								5500	21	11.19	building materials
25/07/2023	0063/03930213	34132	FAIRALLS	FAIR001	19.07	3.81	22.88	5310	21	19.07	tiles
12/07/2023	8003222	34026	FAWKHAM BEE CO	FAW001	63.75	0.00	63.75	6500	28	63.75	goods for resale
13/07/2023	I031806	34048	FORGE GARAGE	FORG001	248.91	49.78	298.69	5550	21	248.91	GK19BYV Service
04/07/2023	MF/STC/957	33999	FOUR FRYS LTD	FOU002	570.00	114.00	684.00	6323	40	570.00	Business Show guide design
04/07/2023	INV-7133	33937	GO COACH	GO001	100.00	0.00	100.00	5310	21	100.00	minibus hire staff OS Tour
05/07/2023	88184	33934	HERBERT & WARD	HAW001	183.00	9.60	192.60	6500	30	135.00	goods for resale
								6505	30	48.00	consumables
30/07/2023	88495	34111	HERBERT & WARD	HAW001	171.00	0.00	171.00	6500	30	171.00	goods for resale
27/07/2023	27/07/23	34081	HAWKINGE TOWN COUNCI	HAW002	90.00	0.00	90.00	6441	42	90.00	Hawkinge Battle Of Britain 4/9

Purchase Ledger for Month No 4 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
31/07/2023	20933	34103	HELIOCENTRIX	HELI001	1,925.37	385.07	2,310.44	6240	31	1,048.78	Jul IT support chgs
								6242	31	876.59	Jul IT support chgs
31/07/2023	21065	34142	HELIOCENTRIX	HELI001	264.00	52.80	316.80	6240	31	264.00	Remote access lic
31/07/2023	T2813	34104	HELIOCENTRIX	HELI001	327.96	65.59	393.55	6101	31	141.51	Jul wifi chgs
								6101	21	10.00	Jul wifi chgs
								6105	41	141.50	Jul wifi chgs
								6105	22	10.00	Jul wifi chgs
								6105	21	24.95	Jul wifi chgs
20/07/2023	INV-036412	34084	HGS	HGS001	46.31	9.27	55.58	6505	30	12.49	consumables
								6013	30	33.82	cleaning eq
25/07/2023	INV-036549	34140	HGS	HGS001	53.48	10.70	64.18	6505	28	53.48	consumables
07/07/2023	2005448801	33977	HM LAND REGISTRY	HML001	6.00	0.00	6.00	6630	11	6.00	register view & title plan
14/07/2023	2005470708	34027	HM LAND REGISTRY	HML001	6.00	0.00	6.00	6630	11	6.00	register views
31/07/2023	0063544	34143	HOLLYBUSH LAUNDRY	HOL002	45.00	0.00	45.00	6013	36	45.00	tablecloth laundry
01/07/2023	INV-2736	33923	HUGO FOX	HUG001	10.83	2.16	12.99	6240	11	10.83	planning tracker support chg
03/07/2023	16540	33969	ICCM	ICCM001	140.00	28.00	168.00	6320	31	140.00	Burial course for B.D
06/07/2023	16594	34131	ICCM	ICCM001	140.00	28.00	168.00	6320	21	140.00	Course for A.C
10/07/2023	7137697539	33988	KALC	KALC	16.00	3.20	19.20	6320	31	16.00	course for work exp staff
10/07/2023	7137807279	33989	KALC	KALC	16.00	3.20	19.20	6320	31	16.00	course for work exp staff
05/07/2023	1007237	33990	KALL KWIK	KALL001	14.25	2.85	17.10	6200	31	14.25	3 map prints for cllrs
17/07/2023	1007259	34031	KALL KWIK	KALL001	30.00	0.00	30.00	6460	50	30.00	HITB posters
17/07/2023	1007260	34034	KALL KWIK	KALL001	128.00	25.60	153.60	6461	31	128.00	Goldilocks Banners
17/07/2023	1007261	34033	KALL KWIK	KALL001	159.00	31.80	190.80	6490	32	159.00	CLSO entry forms
14/07/2023	1007262	34032	KALL KWIK	KALL001	60.00	12.00	72.00	6868	29	60.00	Summer concer posters
05/07/2023	I4226893	34036	KCC KCS	KCC003	116.28	23.26	139.54	6013	21	116.28	cleaning eq
09/07/2023	I4229929	33993	KCC KCS	KCC003	38.96	7.79	46.75	6200	31	10.98	stationery
								6010	33	14.99	cleaning eq
								6010	41	12.99	cleaning eq
13/07/2023	I4232727	33992	KCC KCS	KCC003	119.85	23.97	143.82	6200	31	119.85	stationery

Purchase Ledger for Month No 4 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
20/07/2023	I4237904	34030	KCC KCS	KCC003	32.88	6.58	39.46	6010	33	32.88	cleaning eq
26/07/2023	I4240077	34072	KCC KCS	KCC003	29.79	5.96	35.75	6013	21	29.79	cleaning equip
03/07/2023	8002984	33933	KFF	KFF001	104.89	0.00	104.89	6500	30	104.89	goods for resale
10/07/2023	8009137	33994	KFF	KFF001	176.59	0.00	176.59	6500	30	176.59	goods for resale
13/07/2023	8012849	33995	KFF	KFF001	86.48	1.72	88.20	6500	30	86.48	goods for resale
18/07/2023	8016079	34060	KFF	KFF001	88.35	6.58	94.93	6500	30	88.35	goods for resale
25/07/2023	8022250	34077	KFF	KFF001	108.01	4.71	112.72	6500	30	91.27	goods for resale
								6505	30	16.74	consumables
25/07/2023	8023473	34076	KFF	KFF001	-10.97	0.00	-10.97	6500	30	-10.97	goods for resale
31/07/2023	8026234	34108	KFF	KFF001	26.61	0.00	26.61	6500	30	26.61	goods for resale
31/07/2023	8026235	34109	KFF	KFF001	105.50	0.00	105.50	6500	30	105.50	goods for resale
31/07/2023	8026236	34110	KFF	KFF001	80.25	0.00	80.25	6500	30	80.25	goods for resale
24/07/2023	24/07/23	34086	LONDON SAX	LOND001	275.00	0.00	275.00	6868	29	275.00	Bandstand performance 20/07
23/07/2023	23/07/23	34087	MAINLY SAX	MAIN001	360.00	0.00	360.00	6868	29	360.00	Bandstand performance 23/07
28/07/2023	28/07/23	34082	MEDWAY COUNCIL	MED004	60.00	0.00	60.00	6441	42	60.00	Medway 'Call The Midwife' 13/9
28/07/2023	UKSPS00113240	34105	NEXUDUS SL	NEX001	99.32	19.86	119.18	6900	41	99.32	Hub booking chg
28/07/2023	28/JUL23/ANN	34093	ONECARD	ONE002	2,984.68	311.47	3,296.15	5500	30	9.14	2 picture frames
								5500	30	29.12	railway tape & train
								5500	28	4.17	tongs
								6500	28	95.73	Goods for resale
								6500	28	7.68	Goods for resale
								6500	50	12.55	Goods for resale
								6500	50	34.37	Goods for resale
								6500	30	75.92	Goods for resale
								6500	28	71.29	Goods for resale
								6500	28	32.12	Goods for resale
								6500	28	40.07	Goods for resale
								6500	28	87.66	Goods for resale
								6500	50	46.03	Goods for resale

Purchase Ledger for Month No 4 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
								6500	50	24.85	Goods for resale
								6500	30	113.61	Goods for resale
								6500	30	7.92	Goods for resale
								6500	28	70.42	Goods for resale
								6500	28	51.46	Goods for resale
								6500	28	105.69	Goods for resale
								6500	28	1.25	Goods for resale
								6500	50	45.73	Goods for resale
								6500	50	32.38	Goods for resale
								6500	30	147.46	Goods for resale
								6500	30	5.83	Goods for resale
								6500	28	41.51	Goods for resale
								6500	28	41.58	Goods for resale
								6500	28	82.95	Goods for resale
								6500	28	7.08	Goods for resale
								6500	50	66.96	Goods for resale
								6500	50	5.83	Goods for resale
								6500	30	89.66	Goods for resale
								6500	28	125.40	Goods for resale
								6500	28	17.08	Goods for resale
								6500	28	42.95	Goods for resale
								6500	28	69.13	Goods for resale
								6500	30	90.30	Goods for resale
								6104	21	5.00	O/S team iPad
								6104	36	8.34	KW mobile
								6104	21	5.00	RG mobile
								6104	33	8.34	Caretaker mob
								6104	36	8.34	KW mobile
								6104	21	8.34	NC mobile

Purchase Ledger for Month No 4 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
								6240	11	10.95	Acrobat Standard Licence
								6240	31	9.16	Software design subs
								6240	50	16.64	Adobe Illustrator - HITB
								6240	31	16.64	Acrobat Pro DC
								6240	40	43.32	Creative Cloud Subs
								6013	30	2.50	cleaning eq
								6013	30	6.33	cleaning eq
								6013	30	1.45	cleaning eq
								6013	30	4.00	cleaning eq
								5013	21	602.00	Graffiti removal equip
								6505	28	1.87	consumables
								6505	30	4.35	consumables
								6010	28	4.92	cleaning eq
								6010	28	4.58	cleaning eq
								6010	28	2.50	cleaning eq
								6010	50	2.49	cleaning eq
								6010	28	0.50	cleaning eq
								6200	31	10.00	label sheets x 25
								6200	28	8.33	stationery
								7010	31	99.87	3 ballot boxes
								6101	31	16.67	LL ipad
								6101	22	124.17	new mobile
								6101	22	6.49	case for new mobile
								6101	22	9.16	new mobile charger
								6868	29	12.00	facebook advertising
								6868	29	6.27	facebook advertising
								6241	50	12.00	website upgrade
								6320	31	32.68	Course for Councillor
								6320	31	32.68	Course for Councillor

Purchase Ledger for Month No 4 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
								6900	28	3.92	batteries
28/07/2023	28/JUL23/LIN	34094	ONECARD	ONE002	268.83	10.00	278.83	6330	31	19.05	refreshments
								6710	31	19.80	train ticket
								6315	31	180.00	Financial checks for new staff
								5210	22	49.98	Cemetery Chapel flowers
09/05/2023	9/5/23	34138	PAUL MALSOM	PAU002	100.00	0.00	100.00	6868	29	100.00	summer concert band
12/07/2023	12/07/23	33984	PHIL RAYMOND	PHI002	60.00	0.00	60.00	6869	30	60.00	Forget Me Not talk 12/07
04/07/2023	00002976949-063	33971	PLUSNET	PLUS01	27.26	5.45	32.71	6101	28	27.26	Jul phone chgs
04/07/2023	00003028653-063	33973	PLUSNET	PLUS01	49.80	9.96	59.76	6101	50	49.80	Jul phone chgs
03/07/2023	00003028673-063	33972	PLUSNET	PLUS01	21.19	4.24	25.43	6101	22	21.19	Jul phone chgs
01/07/2023	209051	34001	PREMIER ALARMS	PREM001	410.53	82.11	492.64	6930	22	410.53	Annual alarm maint chg
28/07/2023	21967305	34169	RENTOKIL	RENT001	1,617.40	323.48	1,940.88	6922	36	1,617.40	Metal bait safe
13/07/2023	1394476035	34024	SCREWFIX	SCREW001	190.56	30.11	220.67	6952	22	39.99	boots
								5020	29	150.57	hardware bits
28/07/2023	1399491652	34098	SCREWFIX	SCREW001	56.58	3.32	59.90	6952	21	39.99	boots
								5410	36	4.94	hardware bits
								5500	21	11.65	hardware bits
05/07/2023	2083027	33936	SDC	SDC001	1,574.92	0.00	1,574.92	5421	60	455.38	Jul market rent
								5420	60	1,119.54	Jul market rent
11/07/2023	2083074	33985	SDC	SDC001	655.20	131.04	786.24	6934	21	655.20	dog bin emptying Apr-Jun 23
11/07/2023	2083080	33991	SDC	SDC001	270.00	0.00	270.00	6865	26	270.00	50 In Bloom brochures
18/07/2023	2083223	34042	SDC	SDC001	80.60	0.00	80.60	6935	30	80.60	bin collection chg 19/6-16/7
18/07/2023	2083324	34047	SDC	SDC001	161.20	0.00	161.20	6935	21	161.20	bin collection chg 27/3-23/4
18/07/2023	2083325	34044	SDC	SDC001	80.60	0.00	80.60	6935	22	80.60	bin collection chg 19/6-16/7
18/07/2023	2083326	34043	SDC	SDC001	65.60	0.00	65.60	6935	33	65.60	bin collection chg 19/6-16/7
18/07/2023	2083333	34046	SDC	SDC001	80.60	0.00	80.60	6935	36	80.60	bin collection chg 19/6-16/7
18/07/2023	2083334	34045	SDC	SDC001	146.20	0.00	146.20	6935	28	146.20	bin collection chg 19/6-16/7
21/07/2023	2083595	34089	SDC	SDC001	295.00	0.00	295.00	6635	21	295.00	Buckhurst premises lic
21/07/2023	2083709	34025	SDC	SDC001	67.50	5.50	73.00	6889	31	67.50	waste sacks

Purchase Ledger for Month No 4 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
24/07/2023	2083715	34088	SDC	SDC001	500.00	0.00	500.00	6889	31	500.00	waste sacks
06/03/2023	57	34064	SEV VINE CLUB	SEV005	971.54	194.31	1,165.85	5015	29	971.54	repair to gas boiler flue
07/07/2023	3589	33932	SEVENOAKS ART SHOP	SEV015	170.00	0.00	170.00	5500	30	170.00	book framing
28/07/2023	A55	34068	SEVENOAKS ART SHOP	SEV015	20.00	0.00	20.00	5500	30	20.00	picture frame
31/07/2023	555	34097	SGE	SGE001	38.50	7.70	46.20	5525	21	38.50	mower repair
20/07/2023	609	34061	SLCC	SLCC001	2,766.89	553.38	3,320.27	6315	31	2,766.89	RFO recruitment costs
14/07/2023	BK211362-1	34005	SLCC	SLCC001	60.00	12.00	72.00	6710	31	60.00	Themed Summit event - L.L
14/07/2023	BK211366-1	34004	SLCC	SLCC001	20.00	4.00	24.00	6710	31	20.00	Commitees event - G.E
14/07/2023	BK211367-1	34006	SLCC	SLCC001	140.00	28.00	168.00	6320	31	140.00	Excel training - G.E
14/07/2023	BK211368-1	34003	SLCC	SLCC001	50.00	10.00	60.00	6710	31	50.00	Common Land event - G.E
06/07/2023	SD809-1	33967	SLCC	SLCC001	309.00	61.80	370.80	6315	31	309.00	RFO job advertising
27/07/2023	27/07/23	34080	SWANLEY TOWN COUNCIL	SWA002	96.00	0.00	96.00	6441	42	96.00	Swanley Firework event 25/08
28/07/2023	INV-5188	34100	TREE ABILITY	TREE001	306.00	61.20	367.20	5030	21	306.00	Tree work
28/07/2023	INV-5189	34101	TREE ABILITY	TREE001	612.00	122.40	734.40	5070	21	612.00	Tree work
26/07/2023	1600	34092	VACANT EVENT HIRE	VAC002	70.00	14.00	84.00	6869	32	70.00	toilet hire Pontoise event
18/07/2023	18/7/23	34065	VISUAL RIGHTS GROUP	VIS002	329.36	0.00	329.36	6635	31	329.36	copyright fee
31/07/2023	152609	34136	WETTON CLEANING SERV	WET001	30.20	6.04	36.24	5026	21	4.31	Jul hygiene unit clean
								5025	21	12.94	Jul hygiene unit clean
								5020	29	12.95	Jul hygiene unit clean
31/07/2023	152610	34137	WETTON CLEANING SERV	WET001	1,991.00	398.20	2,389.20	6013	30	248.87	Jul clean & lock up chg
								5026	21	248.87	Jul clean & lock up chg
								5025	21	746.63	Jul clean & lock up chg
								5020	29	746.63	Jul clean & lock up chg
01/07/2023	WM12145053	33970	WORLDPAY	WOR001	9.95	1.99	11.94	6976	31	9.95	Jul credit card subs
03/07/2023	01188325	34028	YU ENERGY	YUE001	6.92	0.35	7.27	6862	26	6.92	June electric chg
03/07/2023	01188326	33975	YU ENERGY	YUE001	42.55	2.13	44.68	6862	26	42.55	Jun electric chg
03/07/2023	01188327	33974	YU ENERGY	YUE001	456.31	22.82	479.13	6862	26	456.31	Jun electric chg

Purchase Ledger for Month No 4 Order by Supplier A/c

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
				TOTAL INVOICES	41,410.06	6,180.93	47,590.99			41,410.06	

Purchase Ledger for Month No 3 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
12/05/2023	19879	33981	ACOO PROMOS CENTRAL	ACOO001	20.00	4.00	24.00	6900	31	20.00	lanyard for Cllr
31/05/2023	20088	33982	ACOO PROMOS CENTRAL	ACOO001	166.50	33.30	199.80	6900	31	166.50	50 lanyard for Cllrs & staff
30/06/2023	1/IN0249	33887	ALTOOFFICE	ALTO001	30.00	6.00	36.00	6200	31	30.00	print chg
31/05/2023	31/05/23	33857	AMEX	AME001	0.53	0.00	0.53	6976	31	0.53	credit card chg
05/06/2023	001	33787	ANTHONY CHARLES WILL	ANT001	120.00	0.00	120.00	6244	40	120.00	Quartely screen fee
31/05/2023	16626	33906	ARK TRADING	ARK001	77.62	15.54	93.16	6340	50	77.62	staff uniform
02/05/2023	40475	33831	ARK TRADING	ARK001	286.14	57.22	343.36	6952	33	66.92	staff uniform
								6952	21	219.22	staff uniform
15/06/2023	15/06/2023	33836	BANKLINE	BANKL01	89.80	0.00	89.80	6975	31	89.80	bank chgs
12/05/2023	SI-755	34011	BAT & BALL SPORTS	BAT001	9.83	1.97	11.80	6900	50	9.83	sports equip
16/06/2023	SI-828	33872	BAT & BALL SPORTS	BAT001	20.83	4.17	25.00	6900	50	20.83	play equip
15/06/2023	387	33905	BGOLDFORD	BGO001	2,733.80	0.00	2,733.80	5500	30	2,733.80	timber bench final payment
15/06/2023	3462530	33834	BOOKER	BOOK001	-18.48	-3.70	-22.18	6500	28	-18.48	goods for resale credit
07/06/2023	3588214	33795	BOOKER	BOOK001	170.06	2.68	172.74	6500	28	170.06	goods for resale
14/06/2023	3588429	33835	BOOKER	BOOK001	251.89	16.03	267.92	6500	28	251.89	goods for resale
21/06/2023	3588654	33882	BOOKER	BOOK001	241.52	10.17	251.69	6505	28	6.49	consumables
								6500	28	235.03	goods for resale
28/06/2023	3588884	33891	BOOKER	BOOK001	121.87	8.62	130.49	6500	28	121.87	goods for resale
06/06/2023	232039692	33825	BP FUEL	BPF001	44.32	8.86	53.18	5700	21	44.32	fuel
13/06/2023	232040641	33824	BP FUEL	BPF001	24.92	4.98	29.90	5700	22	24.92	fuel
13/06/2023	232040642	33823	BP FUEL	BPF001	32.60	0.00	32.60	5700	21	32.60	fuel
20/06/2023	232042167	33921	BP FUEL	BPF001	118.19	23.64	141.83	5700	22	47.40	fuel
								5700	21	70.79	fuel
27/06/2023	232043167	34052	BP FUEL	BPF001	153.61	30.73	184.34	5700	21	153.61	fuel
27/06/2023	232043168	33966	BP FUEL	BPF001	42.87	0.00	42.87	5700	21	42.87	fuel
30/06/2023	232045435	34015	BP FUEL	BPF001	32.36	0.00	32.36	5700	21	32.36	fuel
26/06/2023	SVO/368777	33949	BREWERS	BREW001	27.24	5.45	32.69	5310	21	27.24	paint
26/05/2023	811220560REV	34009	BRITISH GAS	BRI001	-259.90	-12.99	-272.89	6012	30	-259.90	gas chg 1/4-20/5

Purchase Ledger for Month No 3 Order by Supplier A/c

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
17/06/2023	M148DH	33817	BT	BRIT002	8.56	1.71	10.27	6101	22	8.56	Jun phone chgs
20/06/2023	720733460	33916	BRITISH GAS	BRIT007	-99.43	-4.97	-104.40	6010	33	-99.43	gas credit 14/05-14/06
20/06/2023	720733475	33915	BRITISH GAS	BRIT007	-118.25	-5.91	-124.16	6010	33	-118.25	gas credit 15/04-13/05
20/06/2023	720733477	33917	BRITISH GAS	BRIT007	-179.64	-8.98	-188.62	6010	33	-179.64	gas credit 15/03-14/04
21/06/2023	828827824	33918	BRITISH GAS	BRIT007	210.72	10.53	221.25	6010	33	210.72	gas chg 15/03-15/06
20/06/2023	886412940	33914	BRITISH GAS	BRIT007	99.43	4.97	104.40	6010	33	99.43	gas chg 14/05-14/06
20/06/2023	720733488	33912	BRITISH GAS	BRIT008	-259.90	-12.99	-272.89	6012	36	-259.90	gas credit 01/04-20/05
14/06/2023	812834848	33883	BRITISH GAS	BRIT008	106.87	5.34	112.21	6012	36	106.87	gas chg 11/5-11/6
21/06/2023	828827825	33911	BRITISH GAS	BRIT008	330.23	16.51	346.74	6012	36	330.23	Gas chg 01/04-28/05
16/02/2023	14013690	33886	BURLEYS	BUR002	1,200.00	240.00	1,440.00	6869	32	1,200.00	planted parklet x 1
13/06/2023	4081	33808	CITY OF SANCTUARY	CIT003	450.00	0.00	450.00	6730	31	150.00	Town Sanctuary app fee
								110	0	300.00	Town Sanctuary app fee
01/06/2023	3970	33753	CJS PLANTS	CJS001	2,494.00	498.80	2,992.80	6865	26	2,494.00	June floral maint
13/06/2023	189825	33844	HW COLDBREATH	COL003	74.25	0.00	74.25	6500	30	74.25	goods for resale
24/06/2023	INV-3323	33925	COMMERCIAL PRESSURE	COM003	650.00	130.00	780.00	5010	29	650.00	cleaning bins & benches
08/06/2023	153002	33852	CONNECTAPHONE	CON001	408.73	81.75	490.48	6101	30	73.48	May phone chgs
								6101	36	47.72	May phone chgs
								6101	22	11.49	May phone chgs
								6101	31	276.04	May phone chgs
30/06/2023	INV385063	33957	COUNTRY STYLE RECYCL	COU001	14.98	3.00	17.98	6935	36	14.98	June glass collection
30/06/2023	INV385064	34016	COUNTRY STYLE RECYCL	COU001	64.16	12.83	76.99	6935	29	64.16	June glass collection
15/06/2023	CLS-0206	33849	CREATIVE LIFESAVER	CRE004	1,050.00	210.00	1,260.00	6922	29	1,050.00	AED Defibrillator
31/05/2023	988246	33815	ERNEST DOE	DOE001	102.69	20.53	123.22	5525	21	102.69	strimmer service
01/06/2023	000015535994	33779	EDF ENERGY	EDF002	2,092.76	418.55	2,511.31	6011	36	2,092.76	May electric chg
01/06/2023	000015572186	33802	EDF ENERGY	EDF003	46.62	2.33	48.95	6010	60	46.62	May electric chg
30/06/2023	000015819058	33965	EDF ENERGY	EDF003	43.39	2.17	45.56	6010	60	43.39	June electric chg
01/06/2023	000015560249	33785	EDF ENERGY	EDF004	709.56	141.91	851.47	6010	41	709.56	May electric chg
29/06/2023	000015796344	33955	EDF ENERGY	EDF005	1,876.41	375.29	2,251.70	6010	28	1,876.41	electric chg 07/01-06/04
28/06/2023	000015795311	33890	EDF ENERGY	EDF006	1,077.46	53.87	1,131.33	5025	21	1,077.46	electric chg 07/01-06/04

Purchase Ledger for Month No 3 Order by Supplier A/c

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
29/06/2023	000015797784	33954	EDF ENERGY	EDF006	480.81	24.04	504.85	5025	21	480.81	electric chg 7/01/23-27/04/23
27/06/2023	000015785406	33889	EDF ENERGY	EDF008	20.39	1.02	21.41	6861	26	20.39	electric chg 24/12-31/03
30/06/2023	000015837551	33956	EDF ENERGY	EDF008	47.91	1.32	49.23	6861	26	47.91	electric chg 01/04-23/06
12/06/2023	0003933753	33845	ELITE	EFS001	82.18	8.07	90.25	6500	30	82.18	goods for resale
15/06/2023	0003934907	33833	ELITE	EFS001	129.36	0.00	129.36	6500	28	129.36	goods for resale
30/06/2023	0003939917	33931	ELITE	EFS001	89.65	11.46	101.11	6500	30	89.65	goods for resale
01/06/2023	86834	33820	ATLAS FM/EMPRISE SVS	EMP001	502.52	100.50	603.02	6932	22	502.52	June lock up chg
01/06/2023	86835	33821	ATLAS FM/EMPRISE SVS	EMP001	1,257.00	251.40	1,508.40	5311	21	1,257.00	June Pontoise lock up chg
01/06/2023	86836	33822	ATLAS FM/EMPRISE SVS	EMP001	838.20	167.64	1,005.84	5311	21	838.20	June H.St lock up chg
05/06/2023	150324	33757	ENDURAMAXX	END001	20.00	4.00	24.00	5525	21	20.00	tank lid
19/06/2023	2350796	33864	EVERFLOW WATER	EVE002	894.96	0.00	894.96	6002	23	5.60	water chg 19.07-18.08
								5025	21	227.49	water chg 19.07-18.08
								6014	33	391.81	water chg 19.07-18.08
								6014	36	6.28	water chg 19.07-18.08
								6014	30	23.62	water chg 19.07-18.08
								6014	21	129.86	water chg 19.07-18.08
								6014	28	13.40	water chg 19.07-18.08
								6014	29	27.78	water chg 19.07-18.08
								6014	23	69.12	water chg 19.07-18.08
14/06/2023	1132953	33909	EXPRESS FACTORS	EXPR001	47.00	9.40	56.40	5410	21	47.00	cable ties
09/06/2023	0063/03836781	33920	FAIRALLS	FAIR001	18.40	3.68	22.08	5500	21	18.40	mallet
26/06/2023	0063/03869152	33945	FAIRALLS	FAIR001	110.68	22.14	132.82	5310	21	110.68	slabs & sand
28/06/2023	0063/03875134	33946	FAIRALLS	FAIR001	23.65	4.73	28.38	5310	21	23.65	building sand
24/04/2023	8003085	34013	FAWKHAM BEE CO	FAW001	63.75	0.00	63.75	6500	30	63.75	goods for resale
17/06/2023	8003174	34014	FAWKHAM BEE CO	FAW001	85.00	0.00	85.00	6500	30	85.00	goods for resale
21/06/2023	8003175	34012	FAWKHAM BEE CO	FAW001	25.50	0.00	25.50	6500	28	25.50	goods for resale
02/06/2023	1233982	33752	FIRST CHOICE GROUP	FIR003	106.56	21.31	127.87	5500	28	106.56	2 frezzer boxes
27/06/2023	53107	33904	FLAGPOLE EXPRESS	FLA003	187.90	37.58	225.48	5500	31	187.90	2 Town Of Sanctuary flags
01/06/2023	3958/4449/10	33832	FLASHPARK	FLASH001	486.00	97.20	583.20	5317	21	486.00	rental of 13 warning signs

Purchase Ledger for Month No 3 Order by Supplier A/c

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
16/06/2023	I031590	34020	FORGE GARAGE	FORG001	376.29	66.27	442.56	5550	21	376.29	GK19BYV service
10/06/2023	2020	33794	FOUR HANDS	FOU001	193.33	38.67	232.00	6330	31	193.33	10 small glass bowls
26/06/2023	72023	34010	GEER	GEER001	4,522.83	904.57	5,427.40	5110	21	4,522.83	2 hot water cylinders
23/06/2023	SI865612	33948	GLASDON	GLAS001	2,124.06	424.81	2,548.87	5050	21	2,124.06	4 dog bins, 3 litter bins
13/05/2023	113AREV	33859	GLENN BALL	GLE001	-1,213.58	-242.72	-1,456.30	9053	91	-1,213.58	invoice reversal
13/06/2023	209	33855	GLENN BALL	GLE001	1,795.84	0.00	1,795.84	9063	91	1,795.84	Architect expenses
02/06/2023	05/137337	33827	GREENHAM	GREE001	61.92	12.38	74.30	6013	22	61.92	handwash
02/06/2023	467129	33829	GREEN-TECH	GREEOO5	149.00	29.80	178.80	5320	21	149.00	weed spray x 4
08/06/2023	87868	33797	HERBERT & WARD	HAW001	163.00	5.60	168.60	6500	30	135.00	goods for resale
								6505	30	28.00	consumables
30/06/2023	20603	33888	HELIOCENTRIX	HELI001	2,234.41	446.88	2,681.29	6240	31	1,051.90	June IT support chg
								6242	31	1,182.51	June IT support chg
30/06/2023	T2781	33927	HELIOCENTRIX	HELI001	327.97	65.60	393.57	6101	31	141.50	June wifi chg
								6101	21	10.02	June wifi chg
								6105	41	141.50	June wifi chg
								6105	22	10.00	June wifi chg
								6105	21	24.95	June wifi chg
23/06/2023	INV-035668	33939	HGS	HGS001	31.50	6.30	37.80	6505	28	31.50	consumables
28/06/2023	INV-035791	33963	HGS	HGS001	74.69	14.95	89.64	6013	36	72.10	cleaning eq
								6900	36	2.59	cup dispenser
23/06/2023	2005404583	33893	HM LAND REGISTRY	HML001	12.00	0.00	12.00	6630	11	12.00	Land registry views
30/06/2023	2005426661	33892	HM LAND REGISTRY	HML001	18.00	0.00	18.00	6630	11	18.00	Land registry views
01/06/2023	INV-2707	33751	HUGO FOX	HUG001	10.83	2.16	12.99	6240	11	10.83	planning tracker support
15/06/2023	3967/2023/24	33860	ICCM	ICCM001	95.00	0.00	95.00	6730	31	95.00	A.C ICCM subs 2023/24
30/06/2023	30/5/23	33953	INFORMATION COMMISS	ICO	35.00	0.00	35.00	6730	31	35.00	ICO subs 2023/24
01/04/2023	25121	33885	INSTITUTE OF GROUNDS	INST001	164.35	10.65	175.00	6730	21	164.35	GMA subs 01/0523-30/04/24
15/06/2023	8896	33842	KALC	KALC	66.62	1.36	67.98	6720	31	66.62	Books for Councillor x 20
14/06/2023	6936273519	33843	KALC	KALC	105.00	21.00	126.00	6710	31	105.00	course for 3 Cllrs
14/06/2023	6936273519REV	34008	KALC	KALC	-105.00	-21.00	-126.00	6710	31	-105.00	Dynamic Cllr course refund

Purchase Ledger for Month No 3 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
16/06/2023	1007179	33873	KALL KWIK	KALL001	289.00	0.00	289.00	6323	40	289.00	show guides x 250
30/06/2023	1007222	33941	KALL KWIK	KALL001	357.00	71.40	428.40	6865	26	357.00	300 In Bloom badges
30/06/2023	1007223	33942	KALL KWIK	KALL001	60.00	12.00	72.00	6460	31	60.00	Art for Sports Strategy Ad
30/06/2023	1007224	33940	KALL KWIK	KALL001	235.00	47.00	282.00	6200	42	235.00	Mayors business cards x 250
08/06/2023	900172474	33804	KENT COUNTY COUNCIL	KCC002	526.50	105.30	631.80	6610	31	526.50	Audit visit No 4 - 19/5-25/5
27/04/2023	I4193178	33814	KCC KCS	KCC003	499.71	99.94	599.65	6200	31	419.73	stationery
								6013	30	79.98	cleaning eq
27/04/2023	I4193179	33813	KCC KCS	KCC003	49.80	9.96	59.76	6200	31	49.80	stationery
02/06/2023	I4207663	33750	KCC KCS	KCC003	33.92	6.78	40.70	6010	33	26.97	cleaning equip
								6200	31	6.95	stationery
08/06/2023	I4209637	33803	KCC KCS	KCC003	99.95	19.99	119.94	6200	31	99.95	stationery
09/06/2023	I4210590	33848	KCC KCS	KCC003	101.31	20.26	121.57	6013	36	101.31	cleaning eq
13/06/2023	I4212355	33828	KCC KCS	KCC003	51.73	10.35	62.08	6013	21	24.75	cleaning eq
								6013	28	12.99	cleaning eq
								5500	28	13.99	dustbin
15/06/2023	I4214161	33856	KCC KCS	KCC003	106.86	21.37	128.23	6010	41	106.86	cleaning eq
23/06/2023	I4219540	33943	KCC KCS	KCC003	63.60	12.72	76.32	6010	33	63.60	cleaning eq
29/06/2023	I4222179	33944	KCC KCS	KCC003	2.95	0.59	3.54	6200	31	2.95	glue
19/06/2023	65	33877	KEMSING PEST CONTROL	KEMS002	160.00	0.00	160.00	6922	36	160.00	pest control
05/06/2023	7977890	33799	KFF	KFF001	132.69	4.61	137.30	6500	30	132.69	goods for resale
08/06/2023	7981303	33798	KFF	KFF001	84.17	3.04	87.21	6500	30	84.17	goods for resale
13/06/2023	7984546	33846	KFF	KFF001	120.14	0.00	120.14	6500	30	120.14	goods for resale
15/06/2023	7987699	33847	KFF	KFF001	104.19	5.72	109.91	6500	30	104.19	goods for resale
19/06/2023	7990166	33876	KFF	KFF001	97.88	10.80	108.68	6500	30	97.88	goods for resale
19/06/2023	7991782	33922	KFF	KFF001	-32.80	0.00	-32.80	6500	30	-32.80	goods for resale
22/06/2023	7993895	33875	KFF	KFF001	90.76	0.00	90.76	6500	30	90.76	goods for resale
26/06/2023	7996720	33897	KFF	KFF001	94.23	6.00	100.23	6500	30	94.23	goods for resale
14/06/2023	1165614457	33863	KONICA MINOLTA	KMB001	977.39	195.48	1,172.87	6200	31	977.39	print chg 19.03-18.06
20/06/2023	1165668450	33978	KONICA MINOLTA	KMB001	215.49	43.10	258.59	6240	31	215.49	Bizhub 19/06-18/09

Purchase Ledger for Month No 3 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
29/06/2023	R873	33908	LG DECORATING LTD	LGD001	1,213.58	242.72	1,456.30	9053	91	1,213.58	Vine Area decorating
15/06/2023	723205	33928	LISTER WILDER	LIST002	24.86	4.97	29.83	5525	21	24.86	belt
23/06/2023	148202	33880	MANAGED TECHNOLOGY	MAN002	149.26	29.85	179.11	6200	31	149.26	print chg
14/06/2023	3756	33929	MILLS	MILL001	554.05	110.81	664.86	5410	21	554.05	plants
14/06/2023	3757	33930	MILLS	MILL001	439.20	87.84	527.04	6802	22	439.20	plants
12/06/2023	413622/0	33910	NATIONAL LEAFLET CO	NAT010	934.01	186.36	1,120.37	6210	31	934.01	Town Crier delivery
28/06/2023	UKSPS00110905	33950	NEXUDUS SL	NEX001	99.40	19.88	119.28	6900	41	99.40	June Hub booking chg
01/06/2023	26924930	33796	NISBETS	NIS001	36.99	7.39	44.38	6505	30	36.99	consumables
12/06/2023	26985747	33854	NISBETS	NIS001	159.99	31.99	191.98	5500	28	159.99	toaster
22/06/2023	27054456	33898	NISBETS	NIS001	86.02	17.20	103.22	6013	30	34.47	cleaning eq
								6500	30	9.99	goods for resale
								6505	30	41.56	consumables
07/06/2023	0001/00155854	33826	OBM	OBM001	18.28	3.66	21.94	5010	21	15.98	glue
								5026	21	2.30	handle
28/05/2023	28/MAY23/LIN/COR	33811	ONECARD	ONE002	58.59	11.01	69.60	6869	32	14.98	Coronation refreshments
								6869	32	3.60	Coronation refreshments
								6869	32	0.84	Coronation refreshments
								6415	31	39.17	sympathy flowers for R.G
28/05/2023	28/MAY23/LINREV	33810	ONECARD	ONE002	-58.59	-11.00	-69.59	6869	32	-14.98	Coronation refreshments
								6869	32	-3.60	Coronation refreshments
								6869	32	-0.84	Coronation refreshments
								6415	31	-39.17	sympathy flowers for R.G
28/06/2023	28JUN23ANN	33924	ONECARD	ONE002	4,121.20	412.87	4,534.07	6104	36	8.34	KW mobile
								6104	21	5.00	O/S team iPad
								6104	21	5.00	RG mobile
								6104	21	8.34	NC mobile
								6104	36	8.34	KW mobile
								6104	33	8.34	Caretaker mob
								6500	30	95.16	Goods for resale

Purchase Ledger for Month No 3 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
								6500	28	93.60	Goods for resale
								6500	28	10.74	Goods for resale
								6500	30	58.17	Goods for resale
								6500	28	103.84	Goods for resale
								6500	28	83.74	Goods for resale
								6500	50	25.65	Goods for resale
								6500	50	12.87	Goods for resale
								6500	30	152.22	Goods for resale
								6500	28	50.91	Goods for resale
								6500	28	62.49	Goods for resale
								6500	28	-3.37	Goods for resale
								6500	28	-2.92	Goods for resale
								6500	50	96.94	Goods for resale
								6500	50	9.57	Goods for resale
								6500	28	90.88	Goods for resale
								6500	28	69.47	Goods for resale
								6500	30	179.93	Goods for resale
								6500	30	7.08	Goods for resale
								6500	28	-1.50	Goods for resale
								6500	28	64.16	Goods for resale
								6500	28	53.83	Goods for resale
								6500	28	158.16	Goods for resale
								6500	28	12.20	Goods for resale
								6500	50	36.55	Goods for resale
								6500	50	12.46	Goods for resale
								6500	30	123.31	Goods for resale
								6500	30	5.83	Goods for resale
								6500	28	36.20	Goods for resale
								6500	28	146.90	Goods for resale

Purchase Ledger for Month No 3 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
								6500	28	-10.21	Goods for resale
								5500	31	41.40	Pride flag
								5500	31	26.21	Refugee flag
								5500	31	19.17	kettle
								6505	30	20.79	consumables
								6505	28	1.25	consumables
								6505	28	2.58	consumables
								6505	30	3.42	consumables
								6505	28	1.29	consumables
								6010	50	-0.83	cleaning eq refund
								6010	28	2.50	cleaning eq
								6010	50	8.33	cleaning eq
								6010	28	9.62	cleaning eq
								6010	50	9.17	cleaning eq
								6010	28	1.00	cleaning eq
								6320	31	32.68	Course for Councillor
								6320	31	32.68	Course for I.C.W
								6320	31	65.36	Course for 2 Councillors
								6320	31	32.68	Course for Councillor
								6320	31	65.36	Course for 2 Councillors
								6320	31	32.68	Course for Councillor
								6240	11	10.95	Acrobat Standard Licence
								6240	31	9.16	Software design subs
								6240	50	16.64	Adobe Illustrator - HITB
								6240	31	16.64	Acrobat Pro DC
								6240	40	43.32	Creative Cloud Subs
								6241	31	139.78	Vine Café website domain
								6323	40	12.00	Facebook ad
								6323	40	12.00	Facebook ad

Purchase Ledger for Month No 3 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
								6323	40	12.00	Facebook ad
								6323	40	54.00	2 plants
								6323	40	7.03	Facebook ad
								6013	30	2.62	cleaning eq
								6013	36	54.13	cleaning eq
								6013	30	2.50	cleaning eq
								6315	31	150.00	O/S supervisor job ad
								6101	31	16.67	LL ipad
								5010	29	104.98	2 pots
								5010	29	68.31	pond maint equip
								5010	29	16.66	pond maint equip
								6441	42	30.00	2 tickets - Refugee film
								6441	42	300.00	20 tickets - Refugee film
								6330	36	79.53	B&B.C reception drinks
								6865	26	97.00	Plants
								6865	26	13.33	slug pellets
								6865	26	12.00	Plants
								6865	26	5.00	plant feed
								6865	26	48.00	plants
								6865	26	104.98	2 planters
								6200	28	10.41	50 card machine rolls
								6200	30	10.41	50 card machine rolls
								6200	30	26.65	loyalty cards
								6900	30	9.90	vintage picture
								6900	30	28.25	Railway tape
								6900	30	16.23	train whistle
								6900	30	-28.25	Railway tape
								5410	50	4.79	maint equip
								6460	31	318.02	QR Code Generator subs

Purchase Ledger for Month No 3 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
28/06/2023	28JUN23LIN	33899	ONECARD	ONE002	133.75	5.67	139.42	6330	31	12.65	fruit
								6865	26	92.77	plants
								6865	26	28.33	plants
28/06/2023	28JUN23ROS	33900	ONECARD	ONE002	169.00	2.00	171.00	6635	50	159.00	annual TV lic
								6200	31	10.00	35 labels
09/06/2023	0037118	33793	PERFECT CUISINE CATE	PER001	1,050.00	0.00	1,050.00	6323	40	1,050.00	Business Show catering
09/06/2023	0037119	33809	PERFECT CUISINE CATE	PER001	260.00	0.00	260.00	6330	31	260.00	STNP celebration catering
04/06/2023	00002976949-062	33807	PLUSNET	PLUS01	26.99	5.40	32.39	6101	28	26.99	June phone chg
04/06/2023	00003028653-062	33805	PLUSNET	PLUS01	49.80	9.96	59.76	6101	50	49.80	June phone chg
03/06/2023	00003028673-062	33806	PLUSNET	PLUS01	21.19	4.24	25.43	6101	22	21.19	June phone chg
05/06/2023	207926	33783	PREMIER ALARMS	PREM001	599.02	119.80	718.82	6930	33	599.02	Annual alarm maint chg
15/06/2023	208395	33979	PREMIER ALARMS	PREM001	103.53	20.71	124.24	6930	41	103.53	alarms battery replacement
19/06/2023	205730	33919	PROVENDER	PRO002	103.50	20.70	124.20	5410	21	84.75	plants
								6802	22	12.50	weed killer
								5500	21	6.25	water can
26/06/2023	206429	33951	PROVENDER	PRO002	127.50	25.50	153.00	5320	21	87.50	fertliser
								5500	22	25.00	watering can
								5500	21	15.00	tubs
26/06/2023	206430	34007	PROVENDER	PRO002	-41.67	-8.33	-50.00	5320	21	-41.67	fertiliser
02/06/2023	PP-016	33784	QUAIFE WOODLANDS	QUA001	3,783.16	756.63	4,539.79	5065	21	3,783.16	Tree safety inspections
05/06/2023	449731377	33878	REXEL	REX001	109.98	22.00	131.98	5500	50	109.98	18 fluorescent tubes
07/06/2023	449748802	33879	REXEL	REX001	129.88	25.98	155.86	5500	50	129.88	12 LED lamps
08/06/2023	23-035	33850	RUSSELL HARPER	RUS001	220.00	44.00	264.00	6460	31	220.00	Mayor photographs
12/06/2023	23-037	33881	RUSSELL HARPER	RUS001	150.00	30.00	180.00	6323	40	150.00	Business Show photography
02/06/2023	2082164	33749	SDC	SDC001	600.00	0.00	600.00	6889	31	600.00	waste sacks
05/06/2023	2082201	33782	SDC	SDC001	1,574.92	0.00	1,574.92	5421	60	1,574.92	Jun market rent
07/06/2023	2082217	33830	SDC	SDC001	192.00	0.00	192.00	6000	22	192.00	empty cesspool
07/06/2023	2082224	33801	SDC	SDC001	43.50	5.50	49.00	6889	31	43.50	waste sacks
07/06/2023	2082235	33901	SDC	SDC001	3,000.00	0.00	3,000.00	7557	38	3,000.00	DVCRP Funding 2023/24

Purchase Ledger for Month No 3 Order by Supplier A/c

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
20/06/2023	2082382	33868	SDC	SDC001	232.60	0.00	232.60	6935	30	232.60	bin collection chg 22/05-18/06
20/06/2023	2082483	33870	SDC	SDC001	313.20	0.00	313.20	6935	21	313.20	bin collection chg 27/02-26/03
20/06/2023	2082484	33867	SDC	SDC001	232.60	0.00	232.60	6935	22	232.60	bin collection chg 22/05-18/06
20/06/2023	2082485	33866	SDC	SDC001	217.60	0.00	217.60	6935	33	217.60	bin collection chg 22/05-18/06
20/06/2023	2082492	33869	SDC	SDC001	232.60	0.00	232.60	6935	36	232.60	bin collection chg 22/05-18/06
20/06/2023	2082493	33865	SDC	SDC001	298.20	0.00	298.20	6935	28	298.20	bin collection chg 22/05-18/06
23/06/2023	2082814	33903	SDC	SDC001	180.00	0.00	180.00	6635	36	180.00	Premises lic
23/06/2023	2082823	33902	SDC	SDC001	70.00	0.00	70.00	6635	29	70.00	Premises lic
16/06/2023	2082283	33841	SDC DIRECT SERVICES	SDC002	624.00	0.00	624.00	6889	31	624.00	waste sacks x 43
30/06/2023	22943	33947	SECURE ENGINEERING	SEC001	1,885.00	377.00	2,262.00	6931	29	1,885.00	3 CCTV cameras
28/06/2023	229062	33964	SEV GLAZING	SEV001	205.00	41.00	246.00	5410	30	205.00	glass replacement
30/06/2023	229093	34017	SEV GLAZING	SEV001	6.60	1.32	7.92	5010	21	6.60	perspex for seed box
03/03/2023	56	33983	SEV VINE CLUB	SEV005	250.00	50.00	300.00	5010	29	250.00	Upgrade 2 smoke detectors
21/06/2023	21/06/23	33862	SEV AREA YOUTH	SEV033	13,369.88	0.00	13,369.88	7100	42	13,369.88	Donation from Mayor
20/06/2023	00248	33896	SG PLUMBING AND HEAT	SGP001	194.38	38.88	233.26	5410	36	194.38	plumbing work
12/06/2023	MEM244593-1	33851	SLCC	SLCC001	555.00	0.00	555.00	6730	31	555.00	L.L Membership to SLCC
06/06/2023	9668	33853	SPARKY MARK	SPA002	320.00	64.00	384.00	5410	30	320.00	light repair
05/06/2023	05/06/23	33758	STAG	STAG002	27,000.00	0.00	27,000.00	7556	38	27,000.00	Grant Award
19/06/2023	19/06/23	33858	STAG	STAG002	30,086.04	0.00	30,086.04	7556	38	30,086.04	CIL Funding
31/05/2023	6056	33812	STAG	STAG002	149.40	29.88	179.28	5410	50	149.40	repair work
06/06/2023	SP2300312	33786	ST JOHN	STJO001	676.00	135.20	811.20	6869	32	676.00	First Aid cover for Coronation
28/06/2023	28/6/23	33907	MAYOR OF SWANLEY	SWA004	28.50	0.00	28.50	6441	42	28.50	Mayor to Thai Emperor 16/07
16/06/2023	IN44034	33816	THINK	THI001	300.00	60.00	360.00	6315	31	300.00	Job ad for Grounds Supervisor
04/06/2023	SIA294700	33788	REACH PLC	TRM	200.00	40.00	240.00	6323	40	200.00	Business Show ad
30/06/2023	2340	33952	ULTRALITE	ULTRA001	220.00	44.00	264.00	6461	31	220.00	install & remove Food F banner
30/06/2023	VC/30.06.2023.	33980	V.C HANDYMAN	VCH001	880.00	0.00	880.00	6001	60	880.00	Jun market set up chg
31/05/2023	VC/31.05.2023.	33926	V.C HANDYMAN	VCH001	880.00	0.00	880.00	6001	60	880.00	May Sat market set up chg
01/06/2023	16629	33747	VISION ICT	VISICT001	275.00	55.00	330.00	6241	31	275.00	website host & support 2023-24
01/06/2023	16633	33748	VISION ICT	VISICT001	285.00	57.00	342.00	6241	40	285.00	website host & support 2023-24

Purchase Ledger for Month No 3 Order by Supplier A/c

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
29/06/2023	16753	33894	VISION ICT	VISICT001	40.00	8.00	48.00	6241	31	40.00	STC website admin fee
29/06/2023	16782	33895	VISION ICT	VISICT001	40.00	8.00	48.00	6241	30	40.00	B&B St website admin fee
11/05/2023	22166	33861	WEDDLE & CO	WEDD001	95.00	19.00	114.00	6421	31	95.00	Adding Mayor to honour board
06/06/2023	OTM-537	33780	WEST KENT SPORT AND	WES005	195.00	39.00	234.00	9066	91	195.00	NDP advert
31/05/2023	151809	33819	WETTON CLEANING SERV	WET001	30.20	6.04	36.24	5026	21	4.31	May hygiene unit clean
								5025	21	12.94	May hygiene unit clean
								5020	29	12.95	May hygiene unit clean
31/05/2023	151810	33818	WETTON CLEANING SERV	WET001	1,991.00	398.20	2,389.20	6013	30	248.87	May clean & lock up chg
								5026	21	248.88	May clean & lock up chg
								5025	21	746.62	May clean & lock up chg
								5020	29	746.63	May clean & lock up chg
30/06/2023	152214	34018	WETTON CLEANING SERV	WET001	30.20	6.04	36.24	5026	21	4.31	June hygeine unit clean
								5025	21	12.94	June hygeine unit clean
								5020	21	12.95	June hygeine unit clean
30/06/2023	152215	34019	WETTON CLEANING SERV	WET001	1,991.00	398.20	2,389.20	6013	30	248.87	June clean & lock up chg
								5026	21	248.88	June clean & lock up chg
								5025	21	746.62	June clean & lock up chg
								5020	21	746.63	June clean & lock up chg
31/05/2023	258624463	33837	WORLDPAY	WOR001	89.68	9.48	99.16	6976	28	89.68	May credit card chg
31/05/2023	258658559	33840	WORLDPAY	WOR001	63.97	10.72	74.69	6976	31	63.97	May credit card chg
31/05/2023	258676284	33838	WORLDPAY	WOR001	148.97	21.55	170.52	6976	30	148.97	May credit card chg
31/05/2023	258908500	33839	WORLDPAY	WOR001	12.55	0.04	12.59	6976	31	12.55	May credit card chg
15/06/2023	260781850	33960	WORLDPAY	WOR001	-22.50	-4.50	-27.00	6976	30	-22.50	June card trans chgs
30/06/2023	262856592	33962	WORLDPAY	WOR001	65.09	10.80	75.89	6976	31	65.09	June card trans chgs
30/06/2023	262864673	33958	WORLDPAY	WOR001	123.41	16.91	140.32	6976	30	123.41	June card trans chgs
30/06/2023	263040481	33959	WORLDPAY	WOR001	26.90	0.03	26.93	6976	31	26.90	June card trans chgs
30/06/2023	263081271	33961	WORLDPAY	WOR001	120.55	12.03	132.58	6976	28	120.55	June card trans chgs
01/06/2023	WM12126332	33781	WORLDPAY	WOR001	9.95	1.99	11.94	6976	31	9.95	May card trans chgs
03/05/2023	1623	33874	YELLOW DUCK	YELL002	395.00	79.00	474.00	6869	32	395.00	Coronation vinyl

Purchase Ledger for Month No 3 Order by Supplier A/c

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
01/06/2023	01147506	33777	YU ENERGY	YUE001	42.67	2.13	44.80	6862	26	42.67	May electric chg
01/06/2023	01147507	33871	YU ENERGY	YUE001	7.15	0.36	7.51	6862	26	7.15	May electric chg
01/06/2023	01147508	33778	YU ENERGY	YUE001	510.96	25.55	536.51	6862	26	510.96	May electric chg
				TOTAL INVOICES	144,689.91	9,980.25	154,670.16			144,689.91	

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List of Payments made between 01/07/2023 and 31/07/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/07/2023	Reach PLC	DD01JUL	11.05		Jul Sev Chroncile subs
03/07/2023	Sevenoaks District Council	DD02JUL	848.00		July Business Rates
03/07/2023	Sevenoaks District Council	DD03JUL	2,662.00		July Business Rates
03/07/2023	Sevenoaks District Council	DD04JUL	482.00		July Business Rates
03/07/2023	Sevenoaks District Council	DD05JUL	72.00		July Business Rates
03/07/2023	Sevenoaks District Council	DD06JUL	165.00		July Business Rates
03/07/2023	Sevenoaks District Council	DD07JUL	373.00		July Business Rates
03/07/2023	British Gas - Community Centre	DD08	112.21		gas chg 11/5-11/6
04/07/2023	HM Land Registry	DD10	18.00		Land registry views
04/07/2023	BP Fuel	DD09	227.21		fuel
05/07/2023	BACS P/L Pymnt Page 6358	BACS Pymnt	13,985.37		BACS P/L Pymnt Page 6358
05/07/2023	NATWEST ONE CARD	DD11	4,844.49		Ann Onecard June
05/07/2023	BACS P/L Pymnt Page 6376	BACS Pymnt	5,427.40		BACS P/L Pymnt Page 6376
06/07/2023	Nexudus S.L	DD12	119.28		June Hub booking chg
06/07/2023	Payroll A/c	Corr	105.60		Reverse Transfer
06/07/2023	Payroll A/c	BACS6/7	105.60		July Salary Advance
07/07/2023	BP Fuel	DD13	32.36		fuel
10/07/2023	Plusnet	DD14	25.43		Jul phone chgs
10/07/2023	YU ENERGY	DD15	44.68		Jun electric chg
10/07/2023	YU ENERGY	DD17	479.13		Jun electric chg
10/07/2023	British Gas - Community Centre	DD18	346.74		Gas chg 01/04-28/05
10/07/2023	YU ENERGY	DD15	7.27		June electric chg
11/07/2023	Plusnet	DD19	32.71		Jul phone chgs
11/07/2023	Plusnet	DD20	59.76		Jul phone chgs
11/07/2023	HM Land Registry	DD21	6.00		register view & title plan
11/07/2023	HM Land Registry	DD21	6.00		register views
14/07/2023	BACS P/L Pymnt Page 6363	BACS Pymnt	6,179.94		BACS P/L Pymnt Page 6363
14/07/2023	American Express Payment Servi	DD22	0.60		card trans chgs
14/07/2023	Connectaphone	DD23	491.88		June telephone chg
17/07/2023	EDF Energy - Business Hub	DD25	425.21		Jun electric chg
17/07/2023	Public Work Loans Board	DD24/JUL	35,800.76		PWLB reypayment
17/07/2023	NatWest Bankline	BLN	107.40		bank chgs
18/07/2023	BP Fuel	DD26	159.23		fuel
19/07/2023	BACS P/L Pymnt Page 6366	BACS Pymnt	14,515.25		BACS P/L Pymnt Page 6366
19/07/2023	WorldPay	DD28	140.32		June card trans chgs
19/07/2023	WorldPay	DD29	132.58		June card trans chgs
19/07/2023	WorldPay	DD30	75.89		June card trans chgs
19/07/2023	WorldPay	DD31	26.93		June card trans chgs
20/07/2023	WorldPay	DD32	11.94		Jul credit card subs
21/07/2023	EDF Energy - High Street Marke	DD33	45.56		June electric chg
24/07/2023	EDF Energy - Bat and Ball Cent	DD34	1,676.12		Jun electric chg
25/07/2023	BP Fuel	DD35	166.73		fuel
25/07/2023	Payroll A/c	BACS25/7	54,754.38		Monthly Salaries July Tfr
26/07/2023	BACS P/L Pymnt Page 6379	BACS Pymnt	11,332.54		BACS P/L Pymnt Page 6379
26/07/2023	R.S	BACS26/07	30.00		allot key refund
26/07/2023	BACS P/L Pymnt Page 6382	BACS Pymnt	1,165.85		BACS P/L Pymnt Page 6382
26/07/2023	Payroll A/c	BACS26/7	27,070.85		Monthly HMRC/KCC July Tfr

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Sevenoaks Town Council

Nat West - Current Account

List of Payments made between 01/07/2023 and 31/07/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
27/07/2023	Public Clock	DD36	21.41		electric chg 24/12-31/03
28/07/2023	Petty Cash	001961	310.69		petty cash top up
28/07/2023	Country Style Recycling	DD37	94.97		June glass collection
31/07/2023	H.G	001960	20.00		Allot key return
31/07/2023	VISUAL RIGHTS GROUP	001959	329.36		copyright fee
31/07/2023	Public Clock	DD38	49.23		electric chg 01/04-23/06
31/07/2023	EDF Energy - St John's Hill	DD39	504.85		electric chg 7/01/23-27/04/23
31/07/2023	EDF Energy - Vine Cafe	DD40	2,251.70		electric chg 07/01-06/04
31/07/2023	Public Clock	DD38A	-21.41		electric chg 01/04-23/06
31/07/2023	Payroll A/c	DD31/7	4,298.84		Monthly L&G July Tfr
		Total Payments	192,767.89		

List of Payments made between 01/06/2023 and 30/06/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/06/2023	BACS P/L Pymnt Page 6321	BACS Pymnt	3,626.29		BACS P/L Pymnt Page 6321
01/06/2023	Petty Cash	001956	311.55		petty cash top up
01/06/2023	Reach PLC	DD01JUNE	11.05		June Sev Chronicle subs
01/06/2023	Sevenoaks District Council	DD02/JUN	848.00		June Business Rates
01/06/2023	Sevenoaks District Council	DD03/JUN	2,662.00		June Business Rates
01/06/2023	Sevenoaks District Council	DD04/JUN	482.00		June Business Rates
01/06/2023	Sevenoaks District Council	DD05JUN	72.00		June Business Rates
01/06/2023	Sevenoaks District Council	DD06JUN	165.00		June Business Rates
01/06/2023	Sevenoaks District Council	DD07JUN	373.00		June Business Rates
01/06/2023	South East Water - now Water C	DD08	230.79		water chg 11/11/22-26/04/23
01/06/2023	British Gas - Community Centre	DD09	691.32		gas chg 1/2-21/2
01/06/2023	H.E	BACS01/06	18.50		Allot key return
01/06/2023	R.M	BACS01-06	30.00		Allot key return
05/06/2023	NATWEST ONE CARD	DD10	4,275.02		May onecard Lin corr
06/06/2023	Nexudus S.L	DD11	119.28		June hub cooking chg
06/06/2023	Payroll A/c	BACS6/6	4,372.47		May L&G Transfer
07/06/2023	BACS P/L Pymnt Page 6327	BACS Pymnt	42,596.80		BACS P/L Pymnt Page 6327
07/06/2023	BP Fuel	DD12	238.09		fuel
07/06/2023	British Gas - Offices	DD13	124.16		gas bill 15/4-13/5
08/06/2023	YU ENERGY	DD14	44.80		May electric chg
08/06/2023	YU ENERGY	DD16	536.51		May electric chg
08/06/2023	YU ENERGY	DD15	7.51		May electric chg
09/06/2023	BACS P/L Pymnt Page 6332	BACS Pymnt	90.00		BACS P/L Pymnt Page 6332
12/06/2023	Plusnet	DD17	32.39		June phone chg
12/06/2023	Plusnet	DD18	59.76		June phone chg
12/06/2023	Plusnet	DD19	25.43		June phone chg
13/06/2023	BACS P/L Pymnt Page 6333	BACS Pymnt	26,196.34		BACS P/L Pymnt Page 6333
13/06/2023	R.K	BACS13/06	20.00		Allot key refund
13/06/2023	BACS P/L Pymnt Page 6340	BACS Pymnt	179.28		BACS P/L Pymnt Page 6340
13/06/2023	BP Fuel	DD20	53.18		fuel
14/06/2023	American Express Payment Servi	DD21	0.53		credit card chg
15/06/2023	NatWest Bankline	bln	89.80		bank chgs
15/06/2023	EDF Energy - Business Hub	DD22	800.15		May electric chg
16/06/2023	BACS P/L Pymnt Page 6339	BACS Pymnt	1,369.41		BACS P/L Pymnt Page 6339
16/06/2023	Connectaphone	DD23	490.48		May phone chgs
20/06/2023	D.B	001957	30.00		Allot key refund
20/06/2023	WorldPay	DD24	170.52		May credit card chg
20/06/2023	WorldPay	DD25	99.16		May credit card chg
20/06/2023	WorldPay	DD26	74.69		May credit card chg
20/06/2023	WorldPay	DD27	12.59		May credit card chg
20/06/2023	WorldPay	DD29	11.94		May card trans chgs
20/06/2023	BP Fuel	DD28	62.50		fuel
20/06/2023	WorldPay	DDcredit	-27.00		June card trans chgs
21/06/2023	BACS P/L Pymnt Page 6345	BACS Pymnt	53,061.16		BACS P/L Pymnt Page 6345
22/06/2023	EDF Energy - Bat and Ball Cent	DD30	2,511.31		May electric chg
22/06/2023	EDF Energy - High Street Marke	DD31	48.95		May electric chg
23/06/2023	BACS P/L Pymnt Page 6350	BACS Pymnt	-1,456.30		BACS P/L Pymnt Page 6350

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Sevenoaks Town Council

Nat West - Current Account

List of Payments made between 01/06/2023 and 30/06/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
23/06/2023	BACS P/L Pymnt Page 6351	BACS Pymnt	209.00		BACS P/L Pymnt Page 6351
23/06/2023	Payroll A/c	BACS23/6	56,790.21		June Salaries Tfr
26/06/2023	Payroll A/c	BACS26/6	28,540.52		June HMRC/KCC Tfr
27/06/2023	Everflow Water	DD32	894.96		water chg 19.07-18.08
27/06/2023	BP Fuel	DD33	141.83		fuel
28/06/2023	BACS P/L Pymnt Page 6354	BACS Pymnt	19,580.27		BACS P/L Pymnt Page 6354
28/06/2023	Country Style Recycling	DD34	114.22		May glass collection
28/06/2023	HM Land Registry	DD35	12.00		Land registry views
29/06/2023	Payroll A/c	DD29/6	4,208.67		June L&G Tfr
30/06/2023	Petty Cash	001958	367.31		petty cash top up
30/06/2023	BACS P/L Pymnt Page 6371	BACS Pymnt	-126.00		BACS P/L Pymnt Page 6371
30/06/2023	NatWest Bank	BANK CHRGS	75.00		NatWest Q1 Bank Charges
		Total Payments	256,650.40		

Receipts for Month 4 | Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		1,000.00					1,000.00	
	Banked: 06/07/2023	105.60							
Corr	Nat West - Current Account		105.60			201		105.60	Reverse Transfer
	Banked: 06/07/2023	105.60							
BACS6/7	Nat West - Current Account		105.60			201		105.60	July Salary Advance
	Banked: 25/07/2023	54,754.38							
BACS25/7	Nat West - Current Account		54,754.38			201		54,754.38	Monthly Salaries July Tfr
	Banked: 26/07/2023	27,070.85							
BACS26/7	Nat West - Current Account		27,070.85			201		27,070.85	Monthly HMRC/KCC July Tfr
	Banked: 31/07/2023	4,298.84							
DD31/7	Nat West - Current Account		4,298.84			201		4,298.84	Monthly L&G July Tfr
	Total Receipts for Month	86,335.27		0.00	0.00			86,335.27	
	Cashbook Totals	87,335.27		0.00	0.00			87,335.27	

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Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
06/07/2023	Nat West - Current Account	105.6	105.60			201		105.60	July Salary Advance
06/07/2023	Employees	BACS6/7	105.60			520		105.60	July Salary Advance
25/07/2023	Employees	BACS25/7	53,934.78			520		53,934.78	July Wages Payment
25/07/2023	Councillors	BACS25/7-	819.60			520		819.60	July Mayor's All & Mileage
26/07/2023	Employees	BACS26/7	115.19			520		115.19	Additional Wages
26/07/2023	HMRC/KCC	BACS26/7-	26,887.18			515		16,564.12	HMRC July
						516	0	10,323.06	KCC July
26/07/2023	HMRC/KCC	BACS26/7+	68.48			515		68.48	HMRC July part 2
31/07/2023	Legal & General	DD31/7	4,298.84			516		4,298.84	Legal & General July
	Total Payments for Month		86,335.27	0.00	0.00			86,335.27	
	Balance Carried Fwd		1,000.00						
	Cashbook Totals		87,335.27	0.00	0.00			87,335.27	

Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		1,000.00					1,000.00	
	Banked: 06/06/2023	4,372.47							
BACS6/6	Nat West - Current Account		4,372.47			201		4,372.47	May L&G Transfer
BACS6/6	Banked: 06/06/2023	75.09							
BACS6/6	Legal & General		75.09			516		75.09	May L&G Refund
	Banked: 23/06/2023	56,790.21							
BACS23/6	Nat West - Current Account		56,790.21			201		56,790.21	June Salaries Tfr
	Banked: 26/06/2023	28,540.52							
BACS26/6	Nat West - Current Account		28,540.52			201		28,540.52	June HMRC/KCC Tfr
	Banked: 29/06/2023	4,208.67							
DD29/6	Nat West - Current Account		4,208.67			201		4,208.67	June L&G Tfr
	Total Receipts for Month	93,986.96		0.00	0.00			93,986.96	
	Cashbook Totals	94,986.96		0.00	0.00			94,986.96	

Continued on Page 2

Payments for Month 3

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
06/06/2023	Nat West - Current Account	BACS6/6	75.09			201		75.09	Legal & General Contrib. refun
06/06/2023	Legal & General	DD6/6	4,372.47			516		4,372.47	May L&G Payment
23/06/2023	Employees	BACS23/6	56,790.21			520		56,790.21	June Employees Payments
26/06/2023	HMRC/KCC	BACS26/6	28,540.52			515		17,102.29	June HMRC Payments
						516	0	11,438.23	June KCC Payments
29/06/2023	Legal & General	DD29/6	4,208.67			516		4,208.67	June Legal & General Payment
	Total Payments for Month		93,986.96	0.00	0.00			93,986.96	
	Balance Carried Fwd		1,000.00						
	Cashbook Totals		94,986.96	0.00	0.00			94,986.96	

Date: 28/09/2023 | Sevenoaks Town Council | Page: 1

Time: 09:47 | Cashbook 6 | User: 6700.M.BABBAGE

Petty Cash | For Month No: 4

Receipts for Month 4 | Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		903.40					903.40	
CORRECTION	Banked: 01/07/2023	1.10							
CORRECTION	Petty Cash		1.10			299		1.10	Rev P3 Petty cash error
	Banked: 28/07/2023	310.69							
001961	Nat West - Current Account		310.69			201		310.69	petty cash top up
	Total Receipts for Month	311.79		0.00	0.00			311.79	
	Cashbook Totals	1,215.19		0.00	0.00			1,215.19	

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Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/07/2023	Petty Cash	CORR1	1.10			299		1.10	Rev P4 Petty Cash error
01/07/2023	Petty Cash	CORR2	1.10			299		1.10	Reverse P3 Petty Cash error
04/07/2023	Establishments	1008	2.00			4012	31	2.00	parking
14/07/2023	Establishments	1009	13.40			6330	31	13.40	milk
17/07/2023	Establishments	1010/A	4.55			6330	31	4.55	milk
17/07/2023	Establishments	1010/B	25.00		4.17	6415	31	20.83	staff leaving gift
17/07/2023	Open Spaces	1011/A	25.44		4.24	6865	26	21.20	tape, plants
17/07/2023	Establishments	1011/B	2.00			4012	31	2.00	parking
17/07/2023	Cemetery	1012/A	22.35			6330	22	22.35	refreshments
17/07/2023	Cemetery	1012/B	6.00		1.00	6330	22	5.00	refreshments
19/07/2023	Bat and Ball station	1013/A	39.97		6.67	5410	30	33.30	maintenance equip
19/07/2023	Bat and Ball Station	1013/B	13.00		2.17	5500	30	10.83	Gardening fork
21/07/2023	Bat and Ball Cafe	1014/A	89.40			6500	30	89.40	goods for resale
21/07/2023	Bat and Ball Cafe	1014/B	4.80		0.80	6500	30	4.00	goods for resale
21/07/2023	Bat and Ball Cafe	1014/C	5.08		0.85	6013	30	4.23	cleaning equip
28/07/2023	Vine Cafe	FLOAT	100.00			299		100.00	£100 Float to return
	Total Payments for Month		355.19	0.00	19.90			335.29	
	Balance Carried Fwd		860.00						
	Cashbook Totals		1,215.19	0.00	19.90			1,195.29	

Receipts for Month 3 | Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		648.45					648.45	
	Banked: 01/06/2023	311.55							
001956	Nat West - Current Account		311.55			201		311.55	petty cash top up
	Banked: 30/06/2023	367.31							
001958	Nat West - Current Account		367.31			201		367.31	petty cash top up
Corr	Banked: 30/06/2023	1.10							
Corr	Petty Cash		1.10			299		1.10	Petty Cash error - rev P4
	Total Receipts for Month	679.96		0.00	0.00			679.96	
	Cashbook Totals	1,328.41		0.00	0.00			1,328.41	

Continued on Page 2

Payments for Month 3

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/06/2023	Vine Cafe	999	20.00			6330	28	20.00	staff wage
01/06/2023	Establishments	1000/A	4.19			6210	31	4.19	postage
01/06/2023	Establishments	1000/B	3.00			6330	31	3.00	milk
01/06/2023	Youth Cafe	1001/A	9.10			6500	50	9.10	Goods for resale
01/06/2023	Youth Cafe	1001/B	0.60		0.10	6900	50	0.50	bag
01/06/2023	Youth Cafe	1001/C	10.00		1.66	5410	50	8.34	maint equip
01/06/2023	Youth Cafe	1001/D	9.50		1.57	5500	50	7.93	planters, brush
08/06/2023	vine ground	1002	31.98			5410	29	31.98	fish food
09/06/2023	Bat and Ball Cafe	1003/A	101.58			6500	30	101.58	Goods for resale
09/06/2023	Bat and Ball Cafe	1003/B	30.00		5.00	6500	30	25.00	Goods for resale
09/06/2023	Bat and Ball Cafe	1003/C	3.19		0.53	6900	30	2.66	muslin square
13/06/2023	Cemetery	1004/A	22.75			6330	22	22.75	refreshments
13/06/2023	Cemetery	1004/B	4.00		0.66	6330	22	3.34	refreshments
13/06/2023	Cemetery	1004/C	20.00			6832	22	20.00	engraving
13/06/2023	Cemetery	1004/C/REV	-20.00			6832	22	-20.00	engraving
13/06/2023	Cemetery	1004/C/COR	20.00		3.33	6832	22	16.67	engraving
15/06/2023	Open Spaces	1005/A	4.00			6865	26	4.00	parking
15/06/2023	Establishments	1005/B	2.00			4012	31	2.00	parking
23/06/2023	bat and Ball Cafe	1006	91.42			6500	30	91.42	Goods for resale
29/06/2023	Vine Cafe	1007/A	38.65			6500	28	38.65	Goods for resale
29/06/2023	Vine Cafe	1007/B	3.50		0.58	6500	28	2.92	Goods for resale
29/06/2023	Vine Cafe	1007/C	1.25		0.21	6010	28	1.04	cleaning eq
29/06/2023	Open Spaces	1007/D	10.00		1.66	6865	26	8.34	flowers
29/06/2023	Vine Cafe	1007/E	0.30		0.05	6900	28	0.25	bag
29/06/2023	Vine Cafe	1007/F	3.00		0.50	5410	28	2.50	insect killer
29/06/2023	Vine Cafe	1007/A2	1.00			6500	28	1.00	goods for resale
	Total Payments for Month		425.01	0.00	15.85			409.16	
	Balance Carried Fwd		903.40						
	Cashbook Totals		1,328.41	0.00	15.85			1,312.56	